

## POLICE CIRCULAR ORDER No. 105

Recovery of  
pay and  
travelling  
allowances  
advances.

There have been several instances in the past where the advances of pay and T.A. given to police officers and men at the time of their transfer were not recovered in time. As a result, various complications arose subsequently and in some cases Government were put to monetary loss where the officer or man was dismissed or discharged before the full recovery was effected. In order to obviate such contingencies the following instructions should be strictly observed :—

(i) While issuing L.P.C., all details, viz., the amount of advance, T.V. No. and date in which drawn, etc., should be clearly noted therein.

(ii) No advance should be drawn in excess of one month's substantive pay plus the T.A. to which a person may be entitled under the rules in consequence of the transfer as laid down in Article 159 of Civil Account Code. The controlling Officer must look into this personally before passing payment orders.

(iii) The advance should be recovered from the person concerned on receipt of his L. P. C. as per provision made in article 159 of Civil Accounts Code. For the recoupment of T. A. advance, the officers concerned should submit their T. A. bills within one month from the date of joining the new posts, failing which the advance T. A. should be recovered from their pay in full. In this connection a reference is invited to G. O. No. VII of 1954.

(ix) When recruits/cadets are dismissed or discharged while undergoing training in the Police Training College, prior intimation should be sent by the Principal, to the parent units concerned so as to enable the latter to take steps for the recovery of the outstanding advances, if any.

(v) Breach of financial rules on the part of the Accounts staff should be seriously viewed. When such breach of rules appears to be intentional, proceedings should be drawn up against the persons at fault.

(vi) Receipt of information about outstanding objections from the Accountant-General, Orissa should be regarded in the first instance, as an indication of the non-observance of the financial rules on the part of the Accounts staff of the establishments concerned. Therefore every attempt should be made to settle up the matter with the Accountant-General direct just on receipt of such objections. Any delay in this respect should be dealt with similarly as indicated in the above paragraph.

Manual Reference

Rule 982

(Previous Police Circular Order 8 of 1955)