

P.C.O. NO. 290/98 DATED 1-12-98

Sub:- Verification of Character and Antecedents of candidate before their appointment in Government service.

Complaints have been received regarding delay in returning verification rolls which is causing harassment to the candidates seeking appointment in Govt. services. The following procedure should be adopted in the matter of verification of character and antecedents.

In order to satisfy himself that the character and antecedents are such as to render him suitable in all respects for appointment to the service or post to which he is to be appointed, the Supdt. of Police must verify the relevant records in Dist. Intelligence Bureau. The help of the computer may be taken to expedite the verification process. Simultaneously action must be taken to verify the P.S. records.

The verification regarding conviction of a candidate or involvement in a criminal case must be done from the relevant records in crime section of D.P.O. as well as from the concerned Police Station.

When a verification roll in P.M. Form No.101 is sent for verification to the Home District of the candidate for the post of Sub-Inspector, Constable or any ministerial officer as per PMR-673(a), it must be ensured that the verification roll is returned by the concerned S.P. within 15 days positively.

In order to prevent an eligible candidate from dis-qualification for employment due to non-receipt of verification report, Supdt. of Police should review the list of candidates pending verification once in every month and ensure that the verification rolls are sent to the respective appointing authorities promptly. Effective steps must be taken by the Ss.P. for proper Indexing of verification rolls. They will ensure that the system of Police verification is objective, speedy and transparent.

Belated sending of verification rolls is likely to give an adverse impression about the motive of the Police Officer concerned. In our emphasis to bring about attitudinal change among Police Officers prompt verification of character and antecedents of the candidates plays a prominent role.

D.Is.G. will monitor the progress in this regard and will bring any lapse to my notice without loss of time. During inspection of D.P.O., range DIG will specifically look to this aspect and make specific mention about verification rolls in his I.Note.

B. Panda
(Dr. B.B.Panda)

DIRECTOR GENERAL & INSPECTOR
GENERAL OF POLICE, ORISSA,
CUTTACK.

Memo No. *7876* /Con.

Dated *1-12-98*
11.98

Copy forwarded to all District Supdts. of Police (including Ss.P. Berhampur/Rourkela)/Supdts. of Rly. Police, Cuttack and Rourkela / Supdt. of Police, Special Branch, Cuttack for information and necessary action.

(ii) Copy forwarded to all Range D.Is.G. of Police/ D.I.G. of Police, Intelligence, Orissa, Cuttack / I.G. of Police, Railways, Cuttack for information and necessary action.

B. Panda
DIRECTOR GENERAL & INSPECTOR
GENERAL OF POLICE, ORISSA,
CUTTACK.

O.D.

7877/Con *11/12/98*
Copy to all G.Os. / S.Os. of State Police Hqrs.,
Cuttack for information.