

POLICE CIRCULAR ORDER No. 31

Non-observance of police Manual Rule 976 regarding distribution of pay.

It has come to notice that Police Manual Rule 976, which lays down the procedure to be followed for the superintendence of distribution of pay and the action to be taken for undisbursed pay, is not being strictly followed in some districts and establishments and that officers are relying entirely upon their subordinates and shelving responsibility. The violation of this rule has given scope for the defalcation and misappropriation of large sums of Government cash by the subordinate staff.

The special attention of all heads of officers is now specially directed to Police Manual Rule 976, the provisions of which must be enforced with the greatest rigidity, both in regard to the distribution of pay ect , and the return of undisbursed cash to the police office by disbursing officers, who are not authorised to keep this cash in hand or entrust it to subordinates for disposal. Reserve Officers, who handle Government cash, will be specially warned against any irregularities in this matter.

Any deviation from the Police manual Rule will mean the most serious consequences to the officer at fault if in future, any case of defalcation or misappropriation of Government cash occurs. Inspecting Officers will see that rthe ules are rigidly enforced.

Manual Reference

Rule 976

(Previous Police Circular Order No. 8 of 1949)