

ODISHA POLICE
CRIME BRANCH
CRIMINAL INVESTIGATION DEPARTMENT

POLICE CIRCULAR ORDER NO. 3 4 0 / 2013

No.2 4 1 8 8 /CID-CR

Date 13.06.2013

To

All district SsP/DCsP Bhubaneswar & Cuttack / SsRP, Cuttack/
Rourkela,

Sub:

Submission of Quarterly and Monthly Crime Review

Quarterly/Monthly Crime Reviews prepared by Crime Branch contain a critical analysis of crime situation of the State. Such reviews are based on the analysis of crime situation furnished by the dist, Ss P./D.Cs.P./Ss.R.P. It is noticed that the manner and procedure adopted by the SsP/DCsP/Ss.R.P. in preparing Quarterly/ Monthly Crime Reviews differ from district to district. Some SsP furnish incomplete information, resulting in considerable difficulty in preparation of the State Crime Review. It is also seen that there is hardly any uniformity in the analysis or chronology of the topics. It is sometimes found that all the required annexures are not sent along with the Review.

2. Criminal Law (Amendment) Act, 2013 which came into effect on 3.2.2013 has made extensive amendment in Indian Penal Code and created large number of new offences. Comprehensive amendments have also been made in rape laws. These need to be reflected in the Crime Reviews. New areas of crime like Cyber Crime also need to be included in the Review.

3. In order to bring about uniformity in the preparation of the Quarterly/Monthly Crime Reviews and to include new forms of crime, the following instructions are issued. A list of Statements to be enclosed with the Quarterly/Monthly Crime Review is attached herewith. The enclosures should be serially indicated in the forwarding letter of the Review and checked properly before submission.

a) Quarterly/ monthly crime review should be under following heads.

- I. Total Cog. Cases.
- II. Murder
- III. Dacoity
- IV. Robbery
- V. Burglary
- VI. Theft (total)
 - (a) Auto theft.
 - (b) Cultural property theft
 - (c) OMPT Act
 - (d) RPT(Theft from running passenger train) cases
- VII. Swindling
- VIII. Rioting
- IX. M V Accidents.
- X. Rape (Total):-
 - (a) u/s 376 (1) IPC
 - (b) u/s 376 (2) IPC
 - (c) u/s 376 -A IPC
 - (d) u/s 376 -B IPC
 - (e) u/s 376 -D IPC
 - (f) u/s 376 -E IPC
- XI. Miscellaneous cases (other than those in Sl. II to X.)
- XII. Cases u/s 376-C IPC(Sexual inter course not amounting to rape)
- XIII. Molestation (u/s 354 IPC)
- XIV. Sexual Harassment u/s 354 A IPC
- XV. Public disrobing of women (u/s 354-B IPC)
- XV. Voyeurism (u/s 354-C IPC)
- XVI. Stalking (u/s 354-D IPC)
- XVII. Acid attack on women (u/s 326 A IPC)

- XVIII. Trafficking of women (u/s 370 IPC)
- XIX. Eve-teasing
- XX. Kidnapping/Abduction of women including female child
- XXI. Cases under Dowry Prohibition Act
- XXII. Dowry Homicide
- XXIII. Dowry Suicide
- XXIV. Dowry Torture
- XXV. Non-Dowry torture
- XXVI. Kidnapping/Abduction of men including male child
- XXVII. Other IPC Offences committed against women
- XXVIII. Other IPC Offences committed by women
- XXIX. Cases under SC/ST(PoA) Act, 1989 against SCs
- XXX. Cases under SC/ST(PoA) Act, 1989 against STs
- XXXI. Immoral Traffic (Prevention) Act, 1956
- XXXII. Cases relating to child prostitution
- XXXIII. Criminal Intimidation
- XXXIV. Extortion
- XXXV. Essential Commodities Act
- XXXVI. NDPS Act
- XXXVII. Cases against Juvenile Delinquents
- XXXVIII. Death in Police Custody
- XXXIX. Counterfeit currency, coins and stamps
- XL. Drugging
- XLI. Cyber Crimes (cases under Information Technology Act)
- XLII. Gambling Act
- XLIII. Excise Act
- XLIV. Murder with rape

(The reported figures from Sl. II to XI should be tallied with the figure of Total Cog. cases).

b) For submission of statements on the above heads, the following 10 sets of proforma have been devised (copies enclosed).

Proforma-I Total cognizable cases vide Sl. No. I.

Proforma-II True cases under heads vide Sl. No. II to XLIV.


- Proforma-III Motive in Murder cases.
- Proforma-IV Nature of Dacoity and Robbery cases.
- Proforma-V M.O. for Burglary cases.
- Proforma-VI M.O. for Theft cases.
- Proforma-VII Details of Auto-theft cases
- Proforma-VIII Details of Rioting cases.
- Proforma-IX Details of Rape cases.
- Proforma- X Details of MV Accidents

4. The Review should commence with a paragraph regarding total cognizable cases. It is very important that reasons of fluctuation of crimes of the district are critically analyzed under this head. While reporting Total Cognizable case in the Quarterly Crime Review, it must be ensured that it tallies with the total reporting figures furnished in Monthly Crime Reviews of that quarter. If any discrepancy is noticed, the same should be reconciled and the discrepancy clarified.

5. After discussion of total cases, a certificate about compliance to the provision of sec.154 (2) Cr.P.C. should be furnished.

6. Crime under other heads (Sl. No. II to XLV) should then be dealt with in the Review alongwith statements as per Proforma-II. In this part, each category of crime should be discussed, including the reasons for increase/ decrease, location of crime centers, preventive measures taken or contemplated. In case of continuous increase of any particular category of crime in a specific area, reasons thereof should be analyzed. In respect of murder, dacoity, robbery, rape, burglary/theft involving value of property of and above ₹ 5 lakhs, rioting leading to loss of life and cyber crime, a brief description of the offence may be given. If any of the cases are Special Report cases, reference of SR number should be furnished.

7. In respect of cases under Essential Commodities Act, NDPS Act, Gambling Act and Excise Act, quantities of contraband seized should be reflected.
8. As regards other statement to be enclosed with the Quarterly/Monthly Crime Review, a list is attached herewith.
9. When observations are made by DGP/ADGP/IGP, on reviews of districts, compliance note should be sent by S.P. himself within 15 days of the communication of observations/ remarks.
10. Quarterly/Monthly Crime Review should be sent by 12th of the following month.
11. The instant revised instructions and proformas shall be used in the Monthly Review of June, 2013 and Crime Review of 2nd Quarter of 2013 onwards.

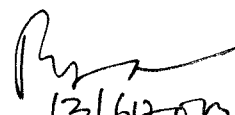


(Prakash Mishra)
Director General of Police
Odisha, Cuttack

Memo No. 24189 /CID-CR

Date 13 .06.2013

Copy forwarded to the Commissioner of Police Bhubaneswar-Cuttack/
I.G of Police, Rlys, Odisha, Cuttack/ All Range IsG of Police/DISG of Police, Odisha
for information.



13/6/2013
(B.K. Sharma)

Additional Director General of Police
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PROFORMA-I
TOTAL COGNIZABLE CASES

Name of PS	Cases reported		TA	% of incr./decr over TA	CS	FRT	RI	MF/ML	Non-Cog.	False	Transfer	PI	LCS	% of detection in		No of persons arrested		
	Current Qr / Month	Previous Qr / Month												Corresponding Qr / Month of last year	CS cases	Including LCS cases	Male	Female
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19

PROFORMA-II
(On True Cases)

Name of PS.	Cases reported		TA	% of incr./decr over TA	CS	FRT	RI	PI	LCS	% of detection in		No of persons arrested		
	Current Qr / Month	Previous Qr / Month								Corresponding Qr / Month of last year	CS cases	Including LCS cases	Male	Female
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

(Attach supplementary proforma in deserving heads)

PROFORMA-III

(Motives in Murder cases)

For gain	Property dispute	Personal vendetta/enemy	Love intrigue	Dowry dispute	Commun-alism	Casteism	Witch craft	Human Sacrifice	Terrorist/Extremist	Political	Sudden quarrel / provocation	Other	No. of persons killed	
													Male	Female
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

(N.B. Information be furnished on total district figure)

PROFORMA-IV

(Nature of Dacoity/ Robbery cases)

Head of crime	Residential premises	On Highway	In Bank	In Train	At commercial places	At Other places	Attempt/Preparation	Property		% of recovery
								Stolen	Recovered	
1 Dacoity	2	3	4	5	6	7	8	9	10	11
Robbery										

(N.B. Information be furnished on total district figure)

PROFORMA- V

(M.O. Chart for Burglary cases)

Residential premises	On Highway	In Bank	In Train	At commercial places	At Other places	Day Burglary	Attempted burglary	Burglary without theft	Stolen	Property Recovered	% of recover Y	M.Os.										
												W	S	B	C	L	T	MB				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	17	18	19	20				

(N.B. Information be furnished on total district figure)

PROFORMA- VI

(M.O. Chart for Theft cases)

H	CY	CP	F	CW	WT/AW	PP	Auto theft	RPT	RS	MT	Stolen	Property Recovered	% of recovery
1	2	3	4	5	6	7	8	9	10	11	12	13	14

(N.B. Information be furnished on total district figure)

PROFORMA- VII

(Chart for Auto- Theft cases)

Sl. No.	P.S. Case reference	Type of vehicle stolen (2 wheeler, 3 wheeler, 4 wheeler etc.)	Whether stolen vehicle recovered or not
1	2	3	4

PROFORMA - VIII

A-(Motive of Rioting cases)

Communal	Industrial	Political	Casteism	Agrarian	Students	Village dispute	Other	Preventive measures taken			
								U/S Cr.P.C.	U/S Cr.P.C.	U/S Cr.P.C.	
1	2	3	4	5	6	7	8	9	10	11	No. of persons Bound down
											12

RIOTING WITH MURDER

Case Reference	Cause	No of persons Killed	Supervising Officer	No. of Persons arrested	
				Male	Female
13	14	15	16	17	18

(N.B. Information be furnished on total district figure)

PROFORMA- IX

(Rape cases)

Rape on minor	Attempt to rape	Refusal to marry after sexual relationship	Rape inside running vehicles	Custodial Rape by			
				Police Officers	Jail Authority	Doctor	Others
1	2	3	4	5	6	7	8

PROFORMA- X

(MV accident cases)

No of cases reported	Total		Amount of fine realized	No. of P.Rs. submitted during mobile court	No. of Driving License suspended	No. of P.Rs. submitted other than mobile court	No. of VCR submitted	Amount of fine realized against VCR	No. of offences detected under OUP Act, 2003	Amount of fine realized under OUP Act 2003
	No. of persons who received grievous injury	No. of persons who received simple injury								
1	2	3	6	7	8	9	10	11	12	13

No of cases reported	On National Highways			On State Highways		
	No. of persons died	No. of persons received grievous injury	No. of persons received simple injury	No. of persons died	No. of persons received grievous injury	No. of persons received simple injury
14	15	16	17	19	20	21

(N.B. Information be furnished on total district figure)

Statements to be enclosed with the Monthly/ Quarterly Crime Review

1. Disposal of UD cases:-

Statement be furnished in the following proforma.

- a) No. of UD cases pending from previous month/ quarter.
- b) No. of UD cases registered during the month / quarter.
- c) No. of UD cases closed during the month/ quarter.
- d) No. of UD cases pending at the end of the month/ quarter.

2. Disposal of pending and LCS Cases (for Monthly and Quarterly Crime Review:-

The disposal of cases shown pending investigation and LCS at the end of the previous month/ quarter be furnished separately. Detailed CS, FRT, MF, ML, NC, False, Transfer and PI figures furnished in order to find out how many LCS cases of previous month/ quarter were disposed off.

3. Cases pending investigation for more that 30 days(for monthly and quarterly)

Only year wise figures of cases pending investigation in SR / Non-SR cases should be furnished separately with action taken for disposal of old pending cases in Monthly/ Quarterly Crime Review.

4. Night arrest/ B.L. cases (for monthly/ quarterly) :

Statement be furnished in the following proforma.

- a) No. of persons arrested during the night.
- b) No. of persons sent in specific cases.
- c) No. of persons booked u/s 109 Cr.P.C.
- d) No of persons booked u/s 110 Cr.P.C.
- e) No. of persons released after verification.

5. Supervision of cases by G.Os.

The following chart indicating No. of cases supervised by each G.O. crime wise should be appended to monthly/ quarterly crime review.

Name & rank	No of cases supervised	No. of S. Notes received at DPO	Murder	Dacoity	Robbery	Burglary	Extortion	Theft	Serious Rioting	Rape	NDPS	Misc.
	2	3	4	5	6	7	8	9	10	11	12	13

6. Previous pending supervision :-

List of cases pending from previous month/ quarter be furnished GO wise.

7. Disposal of G.R cases:- (for quarterly only)

Statement be furnished in the following proforma.

- No of cases in which trial were completed during the quarter.
- No. of cases convicted during the quarter.
- No of cases acquitted during the quarter.
- No of cases Pending trial at the end of the quarter.

8. Return of Sessions Trial cases. (for monthly/ quarterly)

Statement be furnished in the following proforma.

Head of crime	No of cases in which trial were completed	No. of cases convicted.	No. of cases acquitted.
Total			
Murder			
Dacoity			
Serious Rioting			
Rape			
Dowry dispute			
NDPS Act			
Misc. cases			
SR cases			
Other cases			

9. Returns for Appeal/ Revision of cases :-

Statement be furnished in the following proforma.

- Pending from previous month/quarter.
- No. of appeal/revision preferred during the month/ quarter.
- No. of appeal/revision disposed off during the month/ quarter.
- No. of appeal/revision pending at the end of the month/quarter.

10. Returns for Night Round figure:-

The statement be indicated G.O. wise:-

- a) No. of night round performed.
- b) No. of defaulter detected.

11. Process Statement:-

Statement for NBWs (Total, S.T. cases, GR cases, Excise cases, Civil cases and other cases), B.Ws. D.Ws. and Process u/s 83/83 Cr.P.C. be furnished in the following proforma.

Pending from previous month/quarter	Received during the month/quarter	TOTAL	Executed during the month/quarter	Otherwise disposed off during the month/quarter	Pending at the end of the quarter
1	2	3	4	5	6

12. Finger print Statement.

13. Disposal of Cognizable cases with rank-wise during the month/quarter as per Proforma I & II.

14. No. of seized vehicle lying at Police Station at the end of the month/quarter

- a) Two wheeler
- b) Three wheeler
- c) Four wheeler
- d) Others

15. List of Criminal cases registered against Police officers/men

Sl. No.	PS Case reference with section of law	S.R. Number	Name and rank of the Police officers / men alleged against	Gist of FIR	Present status of the case

16. List of Complaint cases registered against Police officers/men

Sl. No.	ICCN ^o . With name of the court and P.S. Case reference with section of law, if any	S.R. Number	Name and rank of the Police officers/ men alleged against	Gist of Complaint	Present status of the case

17. List of Bank fraud cases

Sl. No.	Police Station case reference with section of law	S.R. Number, if any	Gist of FIR	Present status of the case