



ODISHA POLICE
STATE HEADQUARTERS
CUTTACK.

No. _____ /OP
OPA-02-2025

Date. .09.2025

To

The Commandant, OISF, Bhubaneswar/ I.G of Police, STF, Odisha, Bhubaneswar/ D.I.G of Police, WR, Rourkela/ I.G of Police, ER, Balasore/ I.G of Police, NCR, Talcher/ I.G of Police, NR, Sambalpur/ I.G of Police, CR, Cuttack/ I.G of Police, Communications, Odisha, Cuttack /Addl.D.G of Police, Operations, Odisha, Bhubaneswar/ Commissioner of Police, Bhubaneswar-Cuttack, Bhubaneswar/ Director, Intelligence, Odisha, Bhubaneswar/ Director, Vigilance, Odisha, Cuttack/.D.G of Police, CID CB, Odisha, Cuttack/ Addl.D.G of Police, HRPC, Odisha, Cuttack/ Addl.D.G of Police, SAP, Odisha, Bhubaneswar/ D.G of Police, Home Guards & Fire Services, Odisha, Cuttack.

Sub:- Publication of Provisional Gradation list of Private Secretaries of DGPO Cadre as on 31.12.2024.

The authenticated copies of Provisional Gradation List in the rank of Private Secretaries as on 31.12.2024 prepared as per Catch-up Principle has already been circulated by the Home Deptt. in the Home Deptt. Website vide Home Department Office Memorandum No.36211/SPS dt.30.08.2025 inviting objections of the concerned officers if any, on the Provisional Gradation list within 15 days from the date of issue of Memorandum.

You are therefore requested that the Private Secretaries of DGPO Cadre working under your administrative control may be advised to go through the Home Department Web-site and file their objections, if any in writing with adequate justification with relevant documents/records relying on which such objection etc. have been filed (T) D.G. & I.G. of Police, Odisha within the stipulated period for further action.

This letter and above mentioned Provisional Gradation list is also available in the official web-site of the State Police Hdqrs. for reference and necessary action.

O.D

NO-2408/9, Dtd-06.09.2025

Addl.D.G of Police(Hdqs.),
Odisha, Cuttack

Copy alongwith its enclosures forwarded to the E.O., Estt. Section, S.P.Hdqs., Cuttack for information and necessary action.

He is requested to communicate the Provisional Gradation list to the Private Secretaries working under State Police Hdqrs. under proper acknowledgement.

ii. Copy alongwith its enclosures forwarded to the I.T Cell, S.P.Hdqs. for necessary circulation in Odisha Police web-site.

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Tel./Fax No.0671-2304354

Government of Odisha
Home Department

OFFICE MEMORANDUM

No. 36211 /SPS,
HOME-SPS-GRDN-0010-2025

Bhubaneswar, dated the 30-08-2025

Subject: Publication of Provisional Gradation list of Private Secretaries of DGPO Cadre as on 31/12/2024.

The Provisional Gradation list of Private Secretaries of DGPO Cadre as on 31/12/2024 is published in the manner indicated here-in-after.

2. The authenticated copy of the Provisional Gradation list of the Private Secretaries of DGPO Cadre referred above are enclosed here with as **Annexure-I** for circulation among the concerned officers. A Copy of the Provisional Gradation list is also placed in the Home Department website for information of all concerned.

3. The concerned officers are advised to go through the Provisional Gradation list and file their objection, if any, in writing with adequate justification through the D.G. & I.G. of Police to Government of Odisha, Home Department within 15 days from the date of issue of the Memorandum. All the objections so received or omission of facts pointed out or fact submitted for filling of blanks in the gradation lists shall accompany with self-authenticated Xerox copies of the relevant documents, relying on which such objections etc have been filed to have a wholesome decision in the matter quickly.

4. Having considered all the objections, if any, the D.G. & I.G. of Police, Odisha, Cuttack shall furnish the draft Final Gradation list of Private Secretaries of DGPO Cadre with his specific views on the objections received, for finalisation & publication of the final gradation list as per catch up principle.


Additional Secretary to Government

BY FAX

Memo No. 36212 /SPS, Bhubaneswar

dated the 30-08-2025

Copy with copy of the Provisional Gradation list of Private Secretaries of DGPO Cadre is forwarded to the D.G. & I.G. of Police, Odisha, Cuttack for information and necessary action.

He is requested to circulate the Provisional gradation list among the concerned officers, including the officers under deputation immediately for filing objections within the stipulated time. Further he is requested to furnish a draft final gradation list of Private Secretaries of DGPO Cadre, prepared as per catch up principle considering the objections received, if any, with his specific views on the objections along with the copies of the objections to this Department within the stipulated time for taking further action in the matter.


Additional Secretary to Government

Memo No. 36213 /SPS, Bhubaneswar

dated the 30-08-2025

Copy with copy of the Provisional Gradation list of the Private Secretaries of DGPO Cadre, is forwarded to the Nodal officer, Home (IMU) Department for immediate up loading of the same in the Home Department website for information of the all concerned.


Additional Secretary to Government

Annexure-I

DRAFT PROVISIONAL GRADATION LIST OF PRIVATE SECRETARIES AS PER CATCH UP PRINCIPLE OF DGPO CADRE AS ON 31.12.2024

Sl No	Name S/Shri	Qualification	Category	Home District	Date of Birth	Date of appointment as Jr. Stenographer	Date of appointment/ joining on promotion as Sr. Stenographer	Date of joining on promotion as Personal Assistant	Date of joining on promotion as Private Secretary	Remarks
1.	Smt. Sovajini Behera	BA	SC	Jagatsinghpur	19.08.1967	-	11.01.1991 (Direct Sr. Stenographer)	06.11.2012	11.07.2018	
2.	Rabindra Kumar Sethi	BA	SC	Cuttack	03.07.1967	31.12.1990	31.07.1995	09.10.2012	29.08.2022 (Retro)	
3.	Abinash Kumar Dubey	BA	UR	Bargarh	10.06.1966	13.01.1992	13.09.1996	11.04.2018	06.04.2021	
4.	Niranjan Behera	MALLB	UR	Cuttack	10.08.1970	03.08.1995	13.01.1999	04.04.2018	31.03.2021	
5.	Debasis Satapathy	BA	UR	Khurda	28.06.1970	09.08.1995	13.01.1999	30.03.2018	31.03.2021	
6.	B. Laxmi Prakash Rao	BA	UR	Cuttack	23.05.1968	04.08.1995	12.01.1999	25.03.2018	31.03.2021	

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7.	Pradipta Kumar Panda	BA	UR	Khurda	10.05.1967	03.08.1995	02.01.1999	25.03.2018	05.04.2021	
8.	Jyotiranjana Nayak	BA	UR	Jajpur	19.06.1969	09.08.1995	09.03.1999	25.03.2018	16.08.2021	
9.	Dillip Kumar Das	BSc	UR	Nayagarh	23.02.1971	04.08.1995	22.01.1999	05.04.2018	15.01.2022	
10.	Chittaranjan Sahoo	BA	UR	Cuttack	21.11.1970	07.08.1995	08.02.1999	25.03.2018	10.08.2021	
11.	Bande Kerketta	BA	ST	Sundargarh	10.10.1972	08.01.1997	16.02.2004	20.07.2011	18.03.2018	
12.	Bairagi Oram	Matric	ST	Sundargarh	04.03.1965	02.01.1997	02.03.2009	07.11.2012	29.03.2018	
13.	Sibu Hansdah	BA	ST	Mayurbhanj	05.08.1969	20.12.1997	12.11.2010	27.12.2012	01.05.2018	
14.	Rajendra Narayan Naik	BA	ST	Mayurbhanj	01.07.1974	24.12.1997	17.05.2010	19.11.2012	23.03.2018	
15.	Paramananda Nayak	BA	ST	Mayurbhanj	15.03.1969	20.12.1997	17.06.2010	01.01.2013	10.05.2019	
16.	Judhistir Nayak	BA	ST	Keonjhar	25.05.1972	19.12.1997	25.08.2010	09.01.2013	13.04.2021	
17.	Saroj Kumar Patra	HSC	ST	Puri	16.07.1973	20.12.1997	25.06.2010	31.10.2012	08.11.2021	

[Signature]
Add. Secy, H&W Dept.