



ODISHA POLICE  
STATE HEADQUARTERS  
CUTTACK.

No. IF-22-2011/ 32498 /Exe

Date: 4-8-12

To

All Heads of Police Establishments, Odisha.

Sub:

Submission of Service particulars.

It is noticed that large number of representations of Police personnel in the rank of Inspector/ S.I./ A.S.I. and equivalent ranks are being sent to this Headquarters for consideration of their transfer/ cancellation of transfer without their service particulars. It is very difficult in determining their grievance for consideration of their cases without past posting/ reward/ punishment/ specific views of concerned authorities.

It is therefore requested that while submitting the representation of such police personnel to this Headquarters for consideration of their transfer, the service particulars as per the enclosed proforma should be sent along with the representations to this Headquarters for appropriate action.

This may be strictly adhered to.

No- 32499/Exe  
D 4-8-12

I.G. of Police, (Personnel)  
Odisha, Cuttack.

O.D.

Copy to Inspector, Grievance Cell, State Police Hdqrs., Cuttack for information and necessary action.