

**ADVERTISEMENT FOR RE-ENGAGEMENT OF**  
**RETIRED SUPERINTENDENT OF POLICE,**  
**ADDITIONAL SUPERINTENDENT OF POLICE /**  
**DEPUTY SUPERINTENDENT OF POLICE ON CONTRACTUAL BASIS**

Applications are hereby invited from the interested retired **Superintendent of Police, Additional Superintendent of Police/ Deputy Superintendent of Police** for engagement as **Prosecution Liaison Officer** on contractual basis as **Officer on Special Duty** under the administrative control of CID, CB, Odisha, for a period of two (02) years or till the vacancies are filled up by regular posting, whichever is earlier. Such re-engagement shall be governed by the procedures and rules laid down vide Government of Odisha, G.A Department Resolution No.23750/Gen. dated. 27.08.2014.

**1. No. of Posts:**

- a. **A retired Superintendent of Police and A retired Additional Superintendent of Police/Deputy Superintendent of Police** for State Level Prosecution Liaison Office Monitoring Unit at CID CB at Cuttack.
- b. **36 retired Additional Superintendent of Police / Deputy Superintendent of Police** for Prosecution Liaison Office at 36 Police District Headquarter Court.

**2. Eligibility:**

The applicant

- a. Has retired from Government service in the rank of **Superintendent of Police, Additional Superintendent of Police / Deputy Superintendent of Police.**
- b. Must be below the age of 65 years.
- c. Should be physically fit.
- d. Should have good service record.
- e. Individuals against whom departmental proceedings or criminal cases are contemplated or are pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.
- f. Working experience at any police court office and in departments like Crime Branch, Vigilance, STF, EOW, CBI, NIA, NCB would get weightage.

**3. Selection Process**

There shall be a Selection Committee duly constituted by the competent authority, which will interview the applicant. The selection will be made on the basis of

1. Work experience of the applicant
2. His/her service record.

**4. Tenure, Terms and Conditions:**

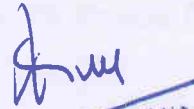
- a. The re-employment shall be made initially for a period of two years and can be extended for subsequent period of two years each subject to satisfactory performance or till the posts are filled up by regular process whichever is earlier.
- b. The re-employment can be terminated at any time by the respective appointing authority without assigning any reason upon internal evaluation of the

performance or upon receipt of report from the Superintendent of Police, due to dis-satisfactory performance of any of the engaged officer by giving one month of notice. If any re-employed officer desires to resign he shall do so by giving one month's written notice to the competent authority.

**5. Pay and Allowances:**

The selected candidate would be paid a fixed remuneration in accordance with Government of Odisha, Finance Department OM No.24533/F dated 29.09.2022 and as amended from time to time.

The application form and related Government Orders are available on the Crime Branch Website i.e <https://odishapolicecidcb.gov.in/>. The interested candidates may apply to the Additional Director General of Police, CID, CB, Buxi Bazar, Cuttack-753001 for the posts in the Prosecution Liaison Office Monitoring Unit and to the concerned Range IG/DIG of Police for the posts in the Prosecution Liaison Office in the Districts, **in the** prescribed format duly filled in and signed, sent through Registered Post/Speed Post on or before 30.04.2024. Incomplete applications shall be rejected without any notice. The undersigned reserves the right to cancel or reject any or all the applications without assigning any reason thereof.



**Additional Director General of Police,  
CID-Crime Branch, Odisha.**

## **Charter of Duty – Prosecution Liaison Office at Police District Headquarter Court & Prosecution Liaison Office Monitoring Unit at CID CB**

The duties and responsibilities of District level Prosecution Liaison Office and the State Level Prosecution Liaison Officer Monitoring Unit shall be as follows:

### **I. Prosecution Liaison Officer at Police District Headquarter Court**

- i. The Prosecution Liaison Officer shall collect the status of cases i.e. date of filing of charge sheet, date of taking cognizance and date of charge frame etc. from the office of the CSI/ concerned courts (T) the bench clerk in on daily basis.
- ii. The Prosecution Liaison Officer shall ensure early submission of Police Papers to the accused (T) his lawyer.
- iii. The Prosecution Liaison Officer in consultation with the PP/Addl. PP/APP shall scrutinise the charge sheet and streamline the witnesses to be summoned by the Court as prosecution witnesses and submit the same to the Trying Court through the concerned prosecutor.
- iv. The Prosecution Liaison Officer shall then list out the witnesses who are crucial or important to Prosecution and liaison in advance with the Police Station to ensure their presence, proper briefing and deposition at Court
- v. The Prosecution Liaison Officer and his staff will collect daily/weekly cause list from court regarding the Cases which are going for trial. They will contact the Bench Clerk/ Peskar of the trial courts on daily basis, receive the summons and ensure its service through the concerned Police Station and, wherever feasible, by personal contact.
- vi. The Prosecution Liaison Officer shall ensure that various expert reports from Forensics, Handwriting Experts, Chemical Analysis, Firearm Analysis, medical reports and witness statements. are submitted to the court in time.
- vii. The Prosecution Liaison Officer along with his staff shall ensure that IOs and witnesses are present before the PP/Addl. PP for briefing, well before the hearing.
- viii. The Prosecution Liaison Officer and his staff shall co-ordinate with the Holding IO and PP/Addl. PP regarding the progress of the trial and update the same to the Superintendent of Police.
- ix. The Prosecution Liaison Officer would update the district SsP on daily, weekly and monthly basis regarding the progress of trial of cases etc. The reporting mechanism would be devised by the CID CB and would be circulated in due course.

- x. The Prosecution Liaison Officer would ensure preparation of weekly report of case progress, attendance of IOs, status of service of summons, production of witnesses and execution of NBWs and submit the same to CID-CB.
- xi. The day-to-day court proceeding shall be up dated by the Prosecution Liaison Officer through the special designed Application Software to the State Level PLO at CID-CB on daily basis.
- xii. The Prosecution Liaison Officer will also send the details of his next day assignment.
- xiii. The Prosecution Liaison Officer would ensure disbursement of 'BATA Allowances' to the witnesses.
- xiv. The Prosecution Liaison Officers should ensure that the orders of the Court are challenged in the High Court if so opined by the P.P.
- xv. The Prosecution Liaison Officer will assist the District Superintendent of Police and District Public Prosecutor in court matters.
- xvi. The Nature of Work would be as follows:
  - a. Liaisoning with the Courts.
  - b. Liaisoning with the Public Prosecutor.
  - c. Liaisoning with the Investigating Officers.
  - d. Liaisoning with the Police Station.
  - e. Liaisoning with witnesses.
  - f. Liaisoning with the Forensic Science Laboratory.
  - c. Liaisoning for the Experts.
  - d. Liaisoning with Nodal Officers of different service providers.
  - e. Liaisoning with the District Superintendent of Police.
  - f. Implementation of the instructions of the Crime Branch.

## **II. Prosecution Liaison Office Monitoring Unit at CID CB**

- i. The Prosecution Liaison Office Monitoring Unit at CID CB would be responsible for collection and compilation of weekly data on progress of trials received from District PLOs and put up the abstract before ADGP, CID CB (T) the SP CID CB.
- ii. The Unit would, in consultation with the District Prosecution Liaison Officer/PP, list out heinous and important cases which have been charge sheeted for early trial and monitor the trial proceedings so as to obtain conviction in such cases.
- iii. The Unit would analyse the conviction trends in quarterly, half yearly and annually, prepare a report police district wise as well as crime head/ category wise and suggest suitable action for improvement.
- iv. The Unit would ensure circulation of conviction trend analysis report to all District SsP, Range IsG/ DIsG and to the DGP Odisha through ADGP, CID CB for in making course correction/ remedial steps, if required.

- v. The Unit would also analyse the volume of Misc./Minor offence cases (both IPC and Local Laws), shall monitor trial through District Police Prosecution Liaison Officer.
- vi. The Unit at CID CB with the assistance of data analysis wing shall prepare performance of I.Os in quarterly, half yearly and annually basis so as to reward the better performing ones and improve those lagging behind.
- vii. The Prosecution Liaison Office is being created for the quick disposal of cases with prime focus on conviction in accordance with zero tolerance to crime policy of the State Govt as per 5T model of governance.

