GOVERNMENT OF ODISHA HOME DEPARTMENT 647 06-12-24 ORDER 4370 No. /H., Bhubaneswar, dated 202 03.02 HOME-OEF-MISC-0028-2019

The G.A & P.G Department vide their Resolution No.23525/Gen dated 21.08.2019 have instructed to integrate the Directorates with Administrative Departments to function as a part of composite Department to streamline the functioning of the Directorates and speed up the process

In pursuance of the said resolution, D.G & I.G of Police, Odisha, Cuttack, D.G Fire Services, Commandant General of Home Guards and Directorate of Civil Defence, Odisha, Cuttack and D.G of Police-cum-I.G of Prisons & DCS, Odisha, Bhubaneswar have been integrated. In order to ensure free flow of files between Directorates and Home Department through OSWAS, as an interim measure following procedure should be adopted for movement of file pending orders on conferring appropriate Ex-Officio Secretariat status to the respective Officers of the Directorates.

The Sectional Head of the HoDs will endorse the file to the corresponding i. sectional head in the Department and vice-versa as at Annexure-'A'. ii.

- After receiving the file from Directorates, the concerned Sectional Head of the Department, may examine the file at his level and endorse the same to higher authority. Only if the matter requires further examination, he/she may send the same to the Officers in the hierarchy below him maximum upto two levels. The same will then be put up to the concerned higher Officers for disposal.
- No new file / shadow file needs to be opened at Government Level for obtaining 韺. orders of the Government which would be taken in the original file itself as explained above. iv.
- No paper correspondence shall be made between Directorates and Home Department except in case of Pension cases, Nomination Roll and CCR. V.
 - This will come into force w.e.f 10.02.2021.

Details of Officers with hierarchy and name of sections with works assigned to each is enclosed as Annexure-'A' for reference.

Additional Segretary to Government

P.T.O

03.02.2021 Dated

Copy forwarded to the P.S to Chief Secretary/ P.S to Additional Chief Secretary to Government, Home Department/ P.S to Special Secretaries to Government, Home Department / Additional Secretaries to Government, Home Department /OSD (Sri S. Sukla) / All Officers of Home Department/ All Sections of Home Department for Information and necessary action. 法运行现在 1.24%

Additional Secretary to Government

4372 Memo No.

AND A AND

Memo No.

Dated 03-02.2021

Project Manager, State Portal Group, IT Center, Secretariat, Bhubaneswar/ Project Leader, OSWAS Center, IT Center, Secretariat, Bhubaneswar/ Scientist-E (TD), NIC Coordinator, Home Department for information and necessary action

Additional Secretary to Government

Memo No.

4373

03.02.2021 Dated

Copy along with copy of the enclosure forwarded to DIG & T.G of Police, Odisha, Cuttack, D.G Fire Services, Commandant General of Home Guards and Directorate of Civil Defence, Odisha, Cuttack and D.G of Police-cum-I.G of Prisons & DCS, Odisha, Bhubaneswar for information and necessary action. 3.2.2021

Additional Secretary to Government

ODISHA POLICE STATE HEADQUARTERS CUTTACK.

Memo No.XIN-40-2020/ 5260 /Min.

Dated: 10.02.2021

i) Copy along with its enclosures forwarded to all Senior Officers for information and necessary action.

li) Copy along with its enclosures forwarded to all Branch Officers and all Sectional Heads of State Police Headquarters, Guttack for information and necessary action.

Addl. D.G. of Police, (Headquarters),

Odisha, Cuttack.

INFORMATION SHEET RELATING TO STATE POLICE HEADQUARTERS, CUTTACK (INDICATING THE NAME OF THE SECTION, WORKS ASSIGNED IN BRIEF AND HIERARCHY DEALING WITH THE SECTION THERE ON) FOR CONVENING MEETING ON OSWAS.

| SI | Section | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | | | | | | | | |
|-----|---|--|---|--|---|---|--|--|--|---------------|--|-------------------------|
| No | Name | line and | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | | | | | | | |
| 1. | Accounts | Sanction of pension | LALIT DAS, | Manaswini Sahu, | T. Raju, Section Officer | | | | | | | |
| | | Sanction of family pension | ADGP(Hdqrs.) | Accounts Officer | and barron f | | | | | | | |
| | | Forwarding of Pension papers | | | 1.01 | | | | | | | |
| | | Forwarding of family pension papers | | a for the second second second second | 1.5 k motorm ?? | | | | | | | |
| 3.3 | | Revision of pension / family pension | | Charles with 5 | De la standi | | | | | | | |
| | | LTA Pension | | and the second | and the second | | | | | | | |
| | | Orders / Instruction on pension | | | 1.0.0 | | | | | | | |
| | | Misc. Correspondence on pension | | Start Start Start Start | | | | | | | | |
| 1 | | Fixation of pay under ORSP Rules | | a talent to explanation | | | | | | | | |
| | | Fixation of pay under IPS (Pay) amendment Rules | | | inter-second | a de la de la constante de la c | | | | | | |
| | | Stepping up/ antedating of pay | | North Comments Stream | and here we are | | | | | | | |
| | Sanction arrear claims u/h allowance | Sanction arrear claims u/h RCM, Pay & allowance | | | | | | | | THE REPORT OF | and the second second | |
| | | Correspondence on Association matter | | Carlotter 100. | and the state of the | | | | | | | |
| | | Correspondence on various allowances and incentives | The share of the standard fact for the | CHIEN CONTRACTOR | | | | | | | | |
| | | Correspondence on pension up to the rank of S.I. | | | | in the ward and a second s | (meda about | | | | | |
| | Statements on pension, Compassionate Allowance and GIS Uniform Allowance, Dress Allowance and Dearmess Allowance | | | | | | | | | | 10 (10 (10 (10 (10 (10 (10 (10 (10 (10 (| the of the second start |
| | | | | | | | to this with a factor, which is the same | | | | | |
| 1 | | Sanction of ACP, RACP and MACP | | | AS18, G1-855. | | | | | | | |

| SI | Section | Works Assigned in Brief | Hlerar | chy of Officials dealing with | h the Section |
|-----|----------|---|--|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation o Next Junior Officer |
| | | Sanction of Advocate fee/ Law charges/ | in magentation to the | 0418 1.3 2.8 (C. 2.4 | |
| | | Sanction of Compensation on OHRC, NHRC and MACT cases | N. State | and the second se | Constraint a Part of the |
| - 1 | | Sanction of journey beyond the state | Contradivid Solution | | and the second |
| | | Sanction of halts more than 30 days | and the second s | | and the second s |
| | | Correspondence on Contributory pension scheme | | | |
| | | Sanction of final, Part Final, Temporary withdrawal of GPF | 1 | 1 | en en de la companya de la companya La companya de la comp |
| | | Sanction of new Telephone and Broadband connection | | | Section . |
| - 1 | | Delegation of financial power | | Contraction of the second second | Contraction of the |
| | | Orders and instruction on financial Rules | | and a second second second | grow for the Mean for 1 |
| | | Sanction of Hire charges of Helicopter (Pawan Hans) | | | ner rahvarike i Generalisen inder |
| 1 | | Approval of tour diary and tour particulars | 1.1 | Des met you | chinester average in |
| 1 | | Sanction of LTC | | | 1000-000 |
| | | Declaration of DDO and Allotment of DDO code | | -data di tukak idi ju | Contract Second A |
| | | Correspondence on Service tax/ Income tax | 9 N H | and a state of the second with the | The second second second |
| | | Sanction of House rent | 10 - 10 Br | 2- 10- | and the second s |
| | | Miscellaneous Correspondence | | . BOTH OFFICE | S. S. S. S. S. |
| - 1 | | Parliamentary Questions | HING THERE NOT COL | A state of the second se | a start to start the st |
| . 1 | | Assembly question | Contraction and the second second | and the second | 10000 |
| | | RTI reply | a final statement of | and the second second | A star Pares |
| . 1 | ACR Cell | Ashok Chakra Padak | S.Praveen Kumar, | Subash Chandra | Sudarsan Dash, |
| | | Award of President's Police Medal for Gallantry & Police Medal for Gallantry | IGP(Pers.) | Jamadar, AIGP(Pers.) | Establishment Officer |

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No

Final

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| Section | Works Assigned in Brief | Hieran | chy of Officials dealing with | the Section |
|---------|--|----------------------------------|--|--|
| Name | subset of a subset of subset of a subset o | Branch Office/Section Head | Next Officer immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | Award of President's Police Medal for Distinguished Service & Police Medal for meritorious Service. | · Ann a chu Mu Lunt | Sarin Tacher and | |
| | Chief Minister's Medal for Excellence in Investigation | | the second second second second | |
| | Collection of C.C.Rs. of Ministerial officers (Including Stenographer / Typist / Diarist / | 3 | the Detrice of Configuration and the Configuration of Configuration | |
| | Dispatcher) of D.P.O. Cadre for different promotional Boards up to the rank of Office Supdt in D.P.O. Cadre and preparation of their C.C.R. rating for placing before the D.P.Cs. | | | et date monsule addition of the |
| | Collection of C.C.Rs. of Ministerial officers (including Stenographer / Typist / Diartst / Diapathery of D.G.P.O. Cadre for different promotional Boards up to the rank of Section Officer in D.G.P.O. Cadre and preparation of their C.C.R. rating for placing before the D.P.Cs. | | and the second second | Bernstein Ausgehötten son einen Ausgehötten Statuten Ausgehötten Statuten |
| | Collection of C.C.Rs. of S.Is. / Sergeants / Deputy Subeders / A.S.Is./ Hav. Majors and its equivalent ranking officers for different Promotional Boards and preparation of their C.G.R. rating for placing before the C.S.Bs. | | In the property of the first attract other, a starting in the starting attracts in the starting attracts in the start of the starting attracts of the starting attracts | tables consists non-entransists and and see the mathematics |
| | Jeevan Raksha Padak National Award of Bravery | | | traditional sectors and |
| | Padma Awards Prime Minister's Medal for life saving. Promotion of E.O. to A.O. and S.O. to E.O. | | | |

| Section | Works Assigned In Brief | Hieran | chy of Officials dealing with | h the Section |
|---------|--|----------------------------------|--|--|
| Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | Recording and maintenance of C.C.Rs. of all Ministerial officers up to rank of Soction Officer and Executive Officers up to the rank of Sub- inspector and its equivalent rank posted to State Police Hdqrs., Cuttack. | | eda e | ana sala anno 1993 Ba |
| | Representations of Sub-Inspectors, ASIe and its equivatent ranks officers/Ministerial officers against edverse C.C.R. remarks for expunction. | | | an e Artan San San |
| | State Gallantry Medal | | | |
| | Union Home Minister's Medals for Asadharan Aasuchana Kushalata Padak. | | All and a state of the | |
| | Union Home Minister's Medals for Excellence in Police Investigation. | | | |
| | Union Home Minister's Medals for Excellence in Police Training. | | | The states |
| | Correspondence of IPS officers | | A Part of the | |
| | Correspondence on PARs of Group "A" officers Le OPS and OAPS officers. | | real country of the | and a second second |
| | Correspondence on deputationists from CRPF/CISF etc | | and a submerial | Magnetic property (************************************ |
| | Maintenance of the PARs of Group-B officers Le. Inspector of Police and equivalent rank officers. | | | |
| | Representations against adverse remarks in respect of Group "B" Police officers. | | Second States and Second | |
| | Award of Governor's Medat | | 1 Self Contraction | Martin and and |

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| NI I | Section | Works Assigned in Brief | Hierarc | hy of Officials dealing with | The Section |
|------|--------------|---|----------------------------------|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Union Home Minister's Medal for Spl. Operation. | | | and the second sec |
| | | Union Home Minister's Medial for Antrik Suraksha Seva Padak | | | Condition Produced and |
| - | | Union Home Minister's Medal for Utkrishta & Ati Utkrishta Seva Padak | | manufacture months | Barris - Long |
| | | Miscellaneous Correspondence. | | | find successions. |
| | | Preparation of information under RTI Act. Parliamentary Questions | | - Although and | |
| | | Assembly question | | | Dura the or Day dhave |
| 3. | | Appeal Petition from the Rank of FO to Sub- Inspector | Yatindra Koyal, IGP(Prov.) | Bala Krushna Hota, AIGP(Prov.) | Duryodhan Pradhan, Establishment Officer |
| | | Revision Petition from the Rank of FO to Sub- Inspector | | Util to the second and | Distanti e di Colori |
| - | | Memorial Petition from the Rank of FO to Sub- Inspector | | 10,000,00,000,000,000 | and the second |
| | | Miscellaneous Correspondence. | | 11.10.1 | Swarajya kumar Ray, |
| 4. | Audit | Miscellaneous Correspondence. | Bipin Bihari Rath, | Manaswini Sehu, Accounts Officer, | Asst. Audit Officer |
| 12. | 1.0 | Audit Matters | Financial Advisor | | Ashok Kumar Mohanty, |
| 5. | AIA | Miscellaneous Correspondence. | Yatindra Koyal, | Bala Krushna Hota, | Dv. Commandant |
| | | Dealing with Arms, Ammunitions matter | IGP (Prov.) | AIGP(Prov.) | Manas Ranjan Mohanty |
| 6. | Board | Promotion of Inspector of Police to the rank of Dy, Supdt. of Police | S.Praveen Kumar, IGP(Pers.) | Subesh Chandra Jamadar, | Establishment Officer |
| | Promotion of | Promotion of (R.I/Subedar) to the rank of Asst. Commandant | | AIGP(Pers.) | Citicar |
| | . 1 | Promotion of S.I. of Police to the rank of Inspector of Police. | | | |
| | | Promotion of Sgt. to the rank of R.I. | | Contraction of the second | 1 |

| tion Works | Assigned in Brief | Hieran | chy of Officials dealing with | |
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| sme | ning of the star part for the star of the star of the start of the star part of the star | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| Persor | al representations about promotion | 1000 002 + 2000 0 | | |
| Serge | | EAR (A) | | and strangers and |
| Promo Estt. | tion of Inspector to Dy. S.P. in Signal | Longer TOCA | | and the second second |
| Promo | tion of D.S.I to the rank of D.I. | | Partie Country | CONTRACTOR OF THE OWNER OF |
| Promo | tion of ASI to S.I. of Police (General) | | to the first | and the second second |
| Promo D.S.I | tion of Havildar Major to the rank of | E. | - Colorada at | diam'r anto |
| Promo | tion of Constable to ASI of Police | 1 N | and the second se | a por secondar |
| | tion of Havildar to the rank of Havildar in District/ Establishment | | | |
| | recruitment of ASI (Communication) | 1 | 1- | in the second second |
| | n examination of Constable for Officiate | | ing April | Salaria en estadores |
| Promo | tion of Inspector to DSP in P.M.T | 1 | | arminetta |
| | tion of Inspector, Finger Print Bureau to hk of Dy. S.P., Finger Print Bureau. | | and the second second | Contractoreau or |
| S.P., 1 | tion of Inspector, HWB to the rank of Dy. WB in Hand Writing Bureau. | 1 | | Printleys and a second second |
| | tion of Inspector (Photo) to the rank of P. (Photo). | | - automation | A CONTRACTOR |
| Prom DSP I | ation of inspector, DDS to the rank of D.D.S | | the Devision and | CVD Development |
| Asst. | otion of Scientific officer to the rank of Director | | Williame Th | And a second second |
| Prom | ation of Lab. Asst. to the rank of Scientific r. | | | |

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| 51 . | Section | Works Assigned in Brief | Hieran | chy of Officials dealing with | the Section | |
|------|--|---|----------------------------------|--|--|-----------------|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | |
| - | | Promotion of Armourer S.//DY. Subedar to the rank of Armourer Inspector | | Constant and the second | and the second | |
| | | Promotion of Armourer Havildar Major to the rank of Armourer S.I/ Dy. Subedar | 1 | of a factor of D | | |
| | | Promotion of Armourer Havildar to the rank of Havildar Major. | | | and the second second | |
| | Promotion of Asst. Annourer to the rank of Annourer Havildar. | | A day's site | And received | | |
| | | Promotion of Building S.I to the rank of Building Inspector | | administration in the | | |
| | | Direct recruitment of S.I (Finger Print) | | Supersidenti de terreste sue | in an interest of the | |
| | Direct recruitment of S.I (Hand writing) Direct recruitment of S.I (K9 Squad) | | | resultio ant | | |
| 1 | | | Notion Consider Maria | Commissioners | | |
| | | Direct recruitment of Assistant Scientific Officer | | | inpully- | 100 mar 290 mil |
| | 1.1 | Premature retirement | | County of County | and and a second second | |
| 1 | . 64 | Miscellaneous correspondence | | Same Same Sadda | and the second second | |
| - 3 | 1.0 | Case matter | | star to be but of | | |
| | | Assembly question | | | analia - | |
| 1 | | RTI reply | 3 | in a light of a part of a lighted | Second and an and a second sec | |
| | | Individual representations of Police personnel for promotion to the next higher rank. | | Patos offices | a cost in transmit | |
| 7. | Budget | Preparation of revenue claims, recovery of dues for Railways, Recovery relating to MSF, SPE, Postal claims, recovery of claims from other parties, SBI, RBI, Balimels project. | LALIT DAS, ADGP(Hdqrs.) | Bipin Bihari Rath, Financial Advisor | Gangadhar Beura, Section Officer | |
| | 14 M . | Recovery relating to OSAP Bns. | | | | |

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| SI Se | Section | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | |
|-------|---------|---|---|--|--|
| | lame | Cerembeddae Health | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation o Next Junior Officer |
| | | Deputed to other States and Govt. of India , Monthly revenue receipt reture, verification of receipt in Ags Office. | 0 | to a constraint of plan | A State Street and a state of the state of t |
| | | Reimbursement of expenditure incurred by State Govt, for performing agency functions. | | Calculation of Antonio State | COS Nonocolina) guorala pilitairetti |
| | | Computer Advance. | | and a dama the state of the | Children (Children (Chi |
| | | Preparation of Budget, re-appropriation & allotment and surrender of funds under head DPDO and Railway Police. | | Activity of the second | |
| | | Correspondence on Assembly questions and other related to Budget/ Financial Matters/ Govt.Orders/ Office memorandum. | | eventic latence date o United di Scott norte | rescale (Amelenii) |
| | | Preparation of Data on Police Organisation. | | Call House the sole passes of the | |
| | | Preparation of Data for Appropriation Accounts and CA & G State Finance. | | michael Modeur and a statistical statisti statisticae statisticae statisticae statisticae statisticae | 0.9.0.0 / millin |
| | | Gender Budgeting. | | the second desired in | |
| | | Preparation of RE & BE, reappropriation, allotment, surrender of funds under head Commissionerate of Police, Police Hospital, Village Police, Special Police (OSAP Bns.), IR Bns., OISF, Forestry & Wildlife, investigation Units for Crime Against Women (IUCAW) & Machikund Security Force. Festivel Advance & Motorcycle. | | Contraction and a second s | and spectral off |

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| SI | Section | Works Assigned In Brief | Hiera | rchy of Officials dealing with | h the Section |
|----|----------|---|----------------------------------|---|---|
| No | Name | A granted of Mark Joseph (1998) (1998) and Jame (1998) (1998) (1998) (1998) (1998) (1998) (1998) | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation o Next Junior Officer |
| | | Preparation of RE & BE, reappropriation, allötment, surrendered of funds under head Direction & Administration, Criminal Investigation & Viggilance, Education & Training,Wireless & Computer, Orissa marine regulation Act, Security Relating Expenditure, Court Van, State Forensic Science Laboritary and Police Medal. | | Pot Depar A Set Department of Set 2019 A Set Department of Set 2019 A Set 2019 Set 2019 A Set 2019 Set 2019 | anternor Alcorrige arento |
| | | House Building Advance. | | TORS (DOING) | Association |
| | | PAC, CA&G, Appropriation Account, Misappropriation, loss and defalcation cases, matters dealing with Standing Committee meeting and Departmental monitoring Committee meeting. | | in the latent of a strain over selection of a selection of the selection of the selection of the selection of the selection | Concess The |
| | | Correspondence relating to AG's Inspection report, Organizing Review meeting and Trangular Committee meeting. | | a and a second | |
| | | Miscellaneous Correspondence | | | and a maker R |
| | | Preparation of information under RTI Act. | | VER AT 10 HO | C BOX 1863 |
| | | Parliamentary Questions | | No starts will be spaced with | Millionald . |
| - | | Assembly question | | the Category | all such the second second |
| | Building | Annual Action Plan under State Plan and Budget | LALIT DAS, ADGP (Hdqrs.) | Pratyush Diwakar, AIGP(Hdqrs.) | Sanjib Kumar Panda, Section Officer |
| | | Sanction Order | | without an instance of the | Surger and and a second second |
| 1 | | Supplementary State Action Plan | | Berland Bleve at | Peder Porte |
| | | Surrender of State Plan | | anices)/ 9830moltair | The second second |
| | | Public Account Committee | | and sector (while a sails | the design |
| | | Standing Committee | | (NO | Call March 1 |

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| ection | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | | | |
|--------|---|---|--|---|--|--|
| ame | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | | |
| | Revised Estimate Committee | means of the second | | Sales and the second | | |
| | Review meeting at SP Hdqrs. | | A STATE AND A STATE | | | |
| | Bilateral meeting at OSPH&WC | | Statements Anderstation | Concerned and the second | | |
| | Correspondence with Works Department | | AND AND AND ADDRESS | Transferrer Landston | | |
| | Utilization of interest money | | and the state of the state of the state of | A Submitted and a second | | |
| | Allotment of Government quarters | | | and the Public States | | |
| | Retention of Government quarters | | - ALCONTRACTOR | and the second second | | |
| | Waive out of penal license fee of District/ establishment | | LANS THE STREET | A selected at the select | | |
| | Permission to Commute from Cuttack to Bhubaneswar for Senior officers | | And which will be a first | Nonconstant of the second | | |
| | Permission to Commute from Cuttack to Bhubaneswar of staff | | | and sales | | |
| | Alienation of land in favour of Home (Police) Department | | Contract of the second | A CARLENS | | |
| | Raising of IR Battalions | | Contraction of the Party of the | - And a state of the | | |
| | Repair/ Renovation of Residential and Non- residential buildings under Demand No.7-2216 & 7-2059 | | and a second s | | | |
| | Repair/ Renovation of Residential and Non- residential buildings under Demand No.13- 2216 & 13-2059 | | OF BUILDING | | | |
| | Repair/ Renovation of Residential and Non- residential buildings under Demand No.28- 2216 & 28-2059 | 100 | | | | |
| | Annual Work Plan under SRE Scheme | | | and the second second | | |
| | Sanction Order under SRE Scheme | Sector Free | The second s | Short Street Street | | |
| | Annual Work Plan under SIS Scheme | | a manufacture and the second of the | The second second second | | |

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Page 10 of 52

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SI No

| SI | Section | Works Assigned in Brief | Hierard | chy of Officials dealing with | the Section |
|---------|-------------------------|--|------------------------------------|--|---|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | Carles and | Sanction Order under SIS Scheme | | And American Colored and All | CO SHERING ST |
| - 1 | | Correspondence on SRE Scheme | | 2017 (1917) (1917) | Statistics in the |
| . 1 | (4 s. 1 1)) | Correspondence on SIS Scheme | | En in Com-1 | Contract Income with the start of the start |
| | | Correspondence on SCA Scheme | | painter provide | |
| | | Correspondence with MPF/ OMPF Scheme | | service posts in the root | |
| | 102-11 | AG Audit | | HARD CONTRACTOR AND A | |
| | | Court Case | · · | TOOM NO AS A DISTORT | |
| | | Asembly Urgent | The second | Construction of America | |
| | | RTI | | | a contract of |
| | | Miscellaneous Correspondence | The second second | | |
| 9. | Building Technical | Miscellaneous Correspondence. | | | Saroi Kumar Senapati, |
| 3 A - I | | Preparation of information under RTI Act. | LALIT DAS, ADGP(Hdqrs.) | Pratyush Diwakar, AIGP(Hdqrs.) | Building Inspector, In- |
| | | Parliamentary Questions | | | Charge |
| | | Assembly question | | | |
| 10. | Confidential Section | Inspection Of DGP And Senior Officers Of State Police Hdqrs./ Range lsgp/DISGP Of The State | Yeshwant K Jethwa, ADGP(L&O) | Pratyush Diwakar, AIGP(Hdqrs.) | Puma Chandra Kanhar Administrative Officer |
| | | Monthly Field Visits Of Sr. Police Officers Of The Rank Of IGP And Above To Different Dists, Of The State. | | | |
| | | All Correspondences Relating To ODRAF With OSDMA And All ODRAF Units. | | and the second | A DESCRIPTION |
| | | Visit Of Different House Committees Of OLA/Parliament/ Petition Committee Of OLA | | The Charles of States | and the second se |
| | 110.03 | All Judicial And Administrative Enquiries. | | 120 | |
| | | Prime Ministers New 15 Point Programme For Welfare Of Minorities. | | and make if which the | Constant of the second |

| SI | Section | Works Assigned In Brief | Hiera | chy of Officials dealing with | h the Section |
|----|---------|---|----------------------------------|--|---|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation o Next Junior Officer |
| | | Monthly Abstract Of Cases Relating To Atrocity On Minority Community In The State | and we defend | | |
| | | Visit Of Different Dignitaries To Odisha - Provision Of Security Thereof. | | | |
| | | Governors' Conference/C.Ms' Conference/Collector'S Conference | | | and the second second |
| | | DGPS/IGPS Conference/ Other Conferences And Meetings | | an and a second of the second | and the second |
| | | Correspondences Relating To Naxalite. | | | - All and a second s |
| | | Correspondences Relating To Foreign Nationals. | | Brits in growing support approval | and material and |
| | | Police Act/Police Reforms | | Contractor and the second second | Same And And |
| | | Verification Of Character And Antecidents Of Persons Out Of Police Organisation. | | And a second restored for an | |
| | | Lokpal Cases | | Charles and the second | Contraction (Contraction) |
| | | Correspondences Relating To Declaration Of Chief Vigilance Officer/ Observance Of Vigilance Awareness Day | | | |
| | | The Odisha Right To Public Service Act. | | Contractor and | |
| | | Joint Grievance Hearing | | | A LORD PERMIT |
| | | Movement Of Defence Quipments And Security Arrangements | | A STATE OF A STATE | Constant of the |
| | | Quarterly Crime Review Meeting Of The State. | | | |
| | | Quarterly Range Level SSP Conference Sending Of Proceeding To Concerned Dist. For Compliance. | | | |
| | | Advisory On The Safety Of Journalists | | Tall Artis States and | Charles and the set |

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14

| Section | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | | |
|---------|---|---|--|--|--|
| Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | |
| | International Conference & Exhibition(Home Land Security) | | | | |
| | Information In Connection With Curb The Activities Of Harden Criminata/Persons. | | | | |
| 1 | Law & Order Review By Hon'Ble C.M. | | 1 1 | | |
| 1 sea | Standing Committee Of Inter-State Council Relating To Naxalite. | | | | |
| | Ensuring Safety Security Of Students Studying In States Other Than Their Home State Specially From J&K. | | | | |
| 1 | Production Of Under Trial Prisioners In The Court Provision Of Protection Thereon. | | | | |
| - | Acquittal Cases Scrutinised By Dist. Level Standing Committee. | | | 1. 1. 1. | |
| 1 | All India Police Science Congress | | | | |
| | Meeting Of The Oversight Committee For The Make In India Conclave, 2018 | | | | |
| | Odisha Police Service Association (OPS Cadre). | | on the second second | | |
| | Odisha Police Association(Inspector, SI & ASI) | | | C11 (12240 | |
| | OP/OSAP Hav., Constable & Sepoys Confederation. | | | | |
| | OP/OSAP Hav., Constable & Sepoys Branch Association Of The Dist/Estt/Bns. (Total-49 Branch Associations). | | | | |
| 100 | Heads Of Deptt. Police Officers Ministerial Association. | | | | |

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| SI | Section | Works Assigned in Brief | Hiera | rchy of Officials dealing with | the Section |
|-----|---------|---|----------------------------------|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Odisha Police Ministerial Officers Association(Dist. Cadre) | | | |
| | | Odisha Police Spl. Branch Ministerial Officers Association | | | |
| | | Correspondence On Model Police Station | | | |
| - | | Instruction Issued Reg. Forcible Collection Of Chande | | 1. 1. 1. 1. 1. 1. 1. | |
| | | Correspondence Relating To Other Association & Trade Unions. | | | 1.1 |
| | | Correspondence Relating To Nikhila Utkat Grama Rakhi Association. | | | 1.2 |
| | | Odisha Retired Police Officers Welfare Association | | 1.4 million (1.4 | - |
| | | Liquor Tragedy Cases | | A set of the set of | |
| - 1 | | Student Police Cadet(SPC) Programme | | | 1 |
| | | Community Policing & Other Related Matter | | | |
| | | Functioning Of Reception Centres In The Police Station | | | 15 |
| 1 | | Law And Order Of The State | | | |
| | | Issue Of Alert Message in The Event Of Various Festive Occasions, | | | |
| | | Law And Order Problem Relating To Different Industries/Mega Projects. | | | |
| | | Daily Situation Reports Relating To Law And Order Received From UPD Cuttack/BBSR/ All Districts/SRP Cuttack/SRP Rourkela. | | 19 A | |
| | | Spl. Branch Reports Relating To Law And Order Situation | | | 2 |

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| 1 | Section | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | |
|----|---------|--|---|--|--|
| 0 | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| -1 | | Correspondence On Custodial Death Cases | | | |
| | | Matters Relating To Energy P.Ss. | | | |
| 1 | | Police Firing/ Lathicharge Etc. | | | |
| | | Theft Of Electricity | | the second second | |
| | | Sexual Harassment To Women In Working Place | | | |
| | | Dam Security | | | |
| | | Precaution/Alertness Inconnection With Various Agitation/Strike And Dharana. | | | |
| | | Matter Relating To Communal Affairs | | | S. 1. S. 1. |
| | | Implementation Of Sachar Committee Involving Posting Of Muslim Personnel In Thanas. | | | -0.e |
| | | Video Conference On Industries And Industrial Issues Of The State | | | 1 |
| | | Anti Ragging -For Eradication Of Ragging In Universities /Colleges And Other Technical Institutions. | | | |
| | | Instructions Relating To Maintenance Of Peace, Communal Harmony, Good Will Etc. In The State | | and a state | 2. T |
| 1 | | Farmer's Sulcide | | | |
| | | Prevention On Insult To The Indian National Flag | | | 1 |
| 3 | 1.5 | Submission Of Momorandum Of Different Political Parties And Others | | Contraction of the | |
| | | Datention/Interpose Of MLAs. | | | And the second s |

| SI | Section | Works Assigned in Brief | Hiera | rchy of Officials dealing with | h the Section |
|-----|---------|---|----------------------------------|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Activities Of The Members Of Navninnan Krushak Sangathan. | | | |
| | | Correspondence On Covid-19 | | | |
| | | Visit Of V.I.Ps./V.I.Ps. Including C.Ms./Governors/Prime Ministers/Vice- President/ President Of Indla/Chief Justice Of Indla-Provision Of Security Thereof. | | | |
| - 1 | | Deployment Of OSAP/SSBN/IRBN/OISF Etc. | | | |
| | | Police Amangements For Different Fairs And Festivals/ Different Examinations | | | |
| 1 | | Police Arrangements For Lok Sabha Elections | | | |
| | | Police Arrangements For state Assembly Elections | | | the state of the second |
| | | Police Arrangements For Urban Bodies Elections | | | |
| | | Police Arrangements For Gram Panchayat Elections | | | |
| - 1 | 1.1 | Police Arrangements For Bye-Election | | | |
| | | Police Arrangements For Election Of Co- Operative Organisations | | | |
| | | Deputation Of Force To Other States. | | | 1 () () () () () () () () () (|
| | | Deployment Of Force For Protection Of Forest And Wild Life | | | 1-1 |
| - 1 | | Verification Of Fake Certificates | | | |
| | | Security Arrangementa For High Court & Subordinate Courts | | | |
| | | Correspondences Relating To Mines And Minerals | | and the second | The second second |

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| 1 | Section | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | |
|----|---------|--|---|--|--|
| Vo | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Different Task Force Meeting/Inter-State Meeting Reg. Illegal Mining | | of the second second | State of the second |
| | | Requisition Of Cpmf For Important Law And Order In The State. | | | |
| | | Collection Of Stamps And Stamped Papers For Govt, From Outside the State. | | | |
| | | Deputation Of Officers/Men To Other State For Different Election Duties. | | | |
| | | Security Arrangement For Different Jails. | | | and the second of |
| | | Security Arrangement Of Shree Jagannath Temple, Puri. | | | |
| | | Security Arrangements Of Different Persons/Organisation | | No strangent and | and the second second second |
| | | Security Arrangements Of Different Banks | | the second second | and the state of the second |
| | | Security/Police Arrangement Of Different International Matches | | The second second | and the second second |
| | | Statement Of Conducting Of Ceremonial Parade & Riot Drill. | | | |
| | | Preparation Of Re-Public Day/Independence Day/Utkal Diwas-Arrangement Of Parade | | | AL MARKED IN |
| | | Protection & Conservation Of Olive Ridley Sea Turtles | | | |
| | | Meeting Of The State Crisis Group Relating To OSDMA | | Land Brits | and the second second |
| | | Monitoring Of RCS UDAN | | Contraction of the second | 2000年10年1 |
| | | Miscellaneous Correspondence | | Super-sector (Sector) (Sector) | The second second |
| | | Parliamentary Questions | | The second s | Contraction of the second second |

| SI | Section | Works Assigned in Brief | Hlera | rchy of Officials dealing wit | h the Section |
|-----|------------------|---|-------------------------------------|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Assembly question | Section and the section | | Provide and the second second second |
| | | RTI reply | Content Succession | Contraction of the second | |
| 11. | Central Diary | Miscellaneous Correspondence. | LALIT DAS, ADGP(Hdgrs.) | Sarojinee Routray, Administrative Officer | Patitapaban Barik, Senior Gr. Diarist |
| 12. | Central Store | Miscellaneous Correspondence. | Yatindra Koyal, IGP (Prov.) | Bala Krushna Hota, AIGP(Prov.) | Pankaj Nayak, Asst. Commandant |
| 13. | Control Room | Miscellaneous Correspondence. | Yeshwant K Jethwa, ADGP (L&O) | S.Praveen Kumar, IGP(Pers.) | Rabinarayan Behera, Addl., S.P. |
| 14. | Central | Miscellaneous Correspondence. | LALIT DAS, | Rabinarayan Behera, | Narendra Kandi, |
| | Library | Library Matters | ADGP(Hdgrs.) | AddL, S.P. | Librarian |
| 15. | Grievance | Person Appearing Grievance, | LALIT DAS, | Rabinarayan Behera | Jyoshnarani Mohanty . |
| | Cell | E-grievance in DGIG1 Portal. | ADGP(Hdqrs.) | Addl., S.P. | Assistant Section Officer |
| | | Petitions received from CBI | | | |
| | | Petitions received from public through Dak and e-mail. | | | |
| | | Petitions received from Home Deptt. & other Deptts. | | | |
| | | Petitions received from the Hon'ble CM's Gr. Cell (T) e-bhljoga portal & Daks. | | | |
| | | Petitions received from different MLAs, MPs | | | |
| | | Petitions received from different Govt. Offices, | | | |
| | | Preparation of information under RTI Act. | | | |
| | | Miscellaneous Correspondence | | | |
| | | Parliamentary Questions | | | |
| | | Assembly question | State Official State | COMPANY OF A REAL PROPERTY OF | |

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| SI | Section Name | Works Assigned in Brief | Hierard | chy of Officials dealing with | n the Section |
|--------|--|--|----------------------------------|--|---|
| No | | Name | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation o Next Junior Officer |
| 16. | IT Cell | Correspondence on Odisha Police Website Publication | LALIT DAS, ADGP(Hdors.) | Rabinarayan Behera , Addl., S.P. | Sangita Mishra, Insp. of Police |
| | | Correspondence on Bharat Ke Veer (e- Shradhanjali) | | | |
| 18 (1) | | Correspondence on Video Conference | | | |
| | | Correspondence on Odisha Police Website Domain Registration | | | |
| | E-mail account of Website Administrator Correspondence on Indian Police in Service of the Nation Website (Good work done by Police) Correspondence on You tube Account Miscellaneous Correspondence | | • | | |
| | | the Nation Website (Good work done by | | A Contraction | |
| | | Correspondence on You tube Account | | Windowski west with | 12 |
| | | Miscellaneous Correspondence | | | |
| 17. | Section Promotion/Transfer/Retirer conditions of Junior Assists Promotion/Transfer/Retirer | Appointment of Junior Assistant | S.Praveen Kumar, | Subash Chandra | Prakash Kumar Nayak, Section Officer |
| | | Promotion/Transfer/Retirement & Other service conditions of Junior Assistant (DGPO Cadre) | IGP(Pers.) | Jamadar, AIGP(Pers.) | |
| | | Promotion/Transfer/Retirement & Other service conditions of Asst. Section Officer (DGPO Cadre) | | | |
| | | Promotion/Transfer/Retirement & Other service conditions of Section Officer (DGPO Cadre) | LGAN . | The second second | |
| | c | Promotion/Transfer/Retirement & Other service conditions of Establishment Officer (DGPO Cadre) | | | |
| 100 | | Appointment of Auditor | | | |
| | | Promotion/Transfer/Retirement & Other service conditions of Auditors (DGPO Cadre) | | | |

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| Section | Works Assigned in Brief | Hierar | rchy of Officials dealing with | h the Section |
|---------|---|----------------------------------|--|--|
| Name | The second states of the | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | Promotion/Transfer/Retirement & Other service conditions of Asst, Audit officers (DGPO Cadre) | | | |
| 1.1 | Appointment of Junior Stenographer | | 1.12年7月1日,制度部官专业 | and the second |
| | Appointment of Junior Typist | | | |
| | Appointment of Peon | | | |
| | Promotion/Transfer/Retirement & Other service conditions of Personal Assistants | | | |
| | Promotion/Transfer/Retirement & Other service conditions of Sr. Stenographer | | | |
| | Promotion/Transfer/Retirement & Other service conditions of Jr.Stenographer | | | |
| | Promotion/Transfer/Retirement & Other service conditions of Supdt.(Issue)Level-II | | | |
| | Promotion/Transfer/Retirement & Other service conditions of Supdt.(Issue)Level-I | | | |
| | Promotion/Transfer/Retirement & Other service conditions of Sr.Typist | | | |
| | Promotion/Transfer/Retirement & Other service conditions of Jr. Typist | | | |
| | Promotion/Transfer/Retirement & Other service conditions of Head Diarist | | | |
| | Promotion/Transfer/Retirement & Other service conditions of Sr.Diarist | | AND THE REAL | |
| | Promotion/Transfer/Retirement & Other service conditions of Jr.Diarist | | | |

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| Т | Section | Works Assigned In Brief | Hierar | chy of Officials dealing with | the Section |
|----|---------|---|----------------------------------|--|---|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Promotion/Transfer/Retirement & Other service conditions of Sr.Despathcer | | and the state of the state of the | erantisti hi |
| | | Promotion/Transfer/Retirement & Other service conditions of Jr.Despatcher | | and the second | e dan der st |
| | | Promotion/Transfer/Retirement & Other service conditions of Lib.Attendant | | and the standing of the second | inder Bland and |
| | | Promotion/Transfer/Retirement & Other service conditions of Record Supplier | | and the second second | |
| | | Promotion/Transfer/Retirement & Other service conditions of Daftary | | Carl and State | |
| | | Promotion/Transfer/Retirement & Other service conditions of Peon. | | | |
| | | Appointment of Junior Clerk | | Contraction of the second second | A CONTRACTOR OF THE PARTY OF |
| 1 | | Appointment of Junior Clerk Junior Librarian | | | in the second |
| | | Appointment of Junior Clerk Record Keeper | | Charles and a second | |
| | | Appointment of Junior Clerk Peon | | a state and states | The second second |
| | | Promotion/Transfer/Retirement & Other service conditions of Office Supdt. (DGPO Cadre) | | | |
| | | Promotion/Transfer/Retirement & Other service conditions of Head Clerk (DGPO Cadre) | | ······································ | State State |
| | | Promotion/Transfer/Retirement & Other service conditions of Sr. Clerk (DGPO Cadre) | | | |
| | | Promotion/Transfer/Retirement & Other service conditions of Jr. Acctt.(DGPO Cadre) | and the second | | Contraction of the second second |
| | | Promotion/Transfer/Retirement & Other service conditions of Jr. Clerk (DGPO Cadre) | | | |

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| SI | Section | Works Assigned In Brief | Hierarchy of Officials dealing with the Section | | | |
|-----|-------------------|---|---|--|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | |
| | 14.14 | Promotion/Transfer/RetIrement & Other service conditions of Junior Librarian (DGPO Cadre) | | A STATE STATE | Mar De La Maria | |
| | 1422 | Promotion/Transfer/Retirement & Other service conditions of Record Keeper (DGPO Cadre) | | Weiter State State | | |
| | | Promotion/Transfer/Retirement & Other service conditions of Daftary (DGPO Cadre) | | enter al trade | all and the second | |
| | 182.4 | Promotion/Transfer/Retirement & Other service conditions of Peon (DGPO Cadre) | | - Antenna antenna | | |
| | E States States | White paper on Police. | | and the state of the state | | |
| | · 《新闻》 | Important activities report. | | El superior sector | | |
| - | A CONSTRUCTION | Miscellaneous Correspondence. | | Contract and the second second | | |
| | and the second | Preparation of information under RTI Act. | | | Alternation of the same of | |
| | | Parliamentary Questions | | A Street Frederick | | |
| | | Assembly question | | and the state of the second state of the | Contraction of the | |
| 18. | Modernisati on | All correspondence on preparation of Plan under scheme of Modernization of Police Force, Special Financial Assistance on MPF provided by the Government of India to the State affected by LWE/Anti-Naxal/ AHTU/ ERSS/ Student Police Cadet Programme/ NDPS. | LALIT DAS, ADGP(Hdqrs) | Bipin Bihari Rath, Financial Advisor | Yoshowanta Narayan Behera, Section Officer | |
| | | Budget proposal under scheme of Modernization of Police Force, Special Financial Assistance on MPF provided by the Government of India to the State affected by LWE/Anti-Naxal/ AHTU/ ERSS/ Student Police Cadet Programme / NDPS | | | | |

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| 1 | Section | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | |
|----|---------|--|---|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Monitoring of progress of implementation under scheme of Modernization of Police Force, Special Financial Assistance on MPF provided by the Government of India to the State affected by LWE/Anti-Naxal/AHTU/ ERSS/ Student Police Cadet Programme / NDPS. | | | |
| | | Sanction of expenditure under scheme of Modernisation of Police Force, Special Financial Assistance on MPF provided by the Government of India to the State affected by LWE/Anti-Naxal/AHTU/ ERSS/ Student Police Cadet Programme / NDPS. | | | |
| | | Submission of utilisation certificate under scheme of Modemisation of Police Force, Special Financial Assistance on MPF provided by the Government of India to the State affected by LWE/Anti-Naxal/ AHTU/ ERSS/ Student Police Cadet Programme / NDPS. | | | |
| | | Attending to Audit of Modernisation grant, Special Financial Assistance on MPF provided by the Government of India to the State affected by LWE/Anti-Naxal/ AHTU/ ERSS/ Student Police Cadet Programme / NDPS by AG, Odisha/PAC/Performance Audit/ Concurrent Audit under taken by Government of India. | • | | |

| SI | Section | Works Assigned in Brief | Hiera | rchy of Officials dealing with | n the Section |
|----|------------|--|----------------------------------|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | All correspondence on preparation of Plan under Up gradation grant recommended by Finance Commission. | | | |
| | | Budget proposal under Up gradation grant recommended by Finance Commission | | | 13月1日日日 |
| | | Monitoring of progress of implementation under Up gradation grant recommended by Finance Commission | | | |
| | | Sanction of expenditure under Up gradation grant recommended by Finance Commission | | | a frank and |
| | | Submission of utilization certificate under Up gradation grant recommended by Finance Commission | | a find the | Section 1 |
| | | Monitoring of progress of implementation of Building projects under the scheme of Modernisation of Police Force, Special Financial Assistance on MPF provided by the Government of India to the State affected by LWE/Anti-Naxal. | | | |
| | | Attending to Audit relating to Building projects by AG, Odisha/ PAC/ Performance Audit/ Concurrent Audit under taken by Government of India. | | | |
| | 1. Alicent | Attending review meeting on Building projects at Government level/ OSPH & WC. | | 11-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1 | |
| | | All correspondence on preparation of Plan under the scheme of CCTVS Project. | | A State State | and the second second |

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| Establishme nt personal claims like T.A. / L.T.C. / R.C.M. / various advances etc. of G.Os. And N.G.Os IGP(Prov.) AIGP(Prov.) Establishment Officer Image: Display the personal of Provisional Pension / D.C.R.G. and other Pensionary benefits / Final G.P.F. / U.L.S. etc. of netired employees and correspondence thereof. IGP(Prov.) AIGP(Prov.) Establishment Officer Image: Display the pension / D.C.R.G. and other Pensionary benefits / Final G.P.F. / U.L.S. etc. of netired employees and correspondence thereof. Image: Display the pension / D.C.R.G. and correspondence thereof. Image: Display the pension / D.C.R.G. and correspondence for the pension of Returns there of. Image: Display the pension / D.C.R.G. and correspondence for the pension of Returns there of. Image: Display the pension / D.C.R.G. and correspondence for the pension of Returns there of. Image: Display the pension / D.C.R.G. and correspondence regarding provision / Installation / shifting / payment of bills of telephones of State Police Image: Display the pension / D.C.R.G. and looking after the maintenance of the Image: Display the pension / Display the pe | SI | Section | Works Assigned in Brief | Hieran | rchy of Officials dealing with | h the Section | 14206,512.0 |
|--|------|-------------|--|----------------|--------------------------------|----------------------|-------------|
| Performance Audit. Attending to Audit under the scheme of CCTNS Project. Attending review meeting at State Government level/SCR8 Attending review meeting at State Government level/SCR8 Image: Autom of the scheme of CCTNS Project. Attending review meeting at State Government level/SCR8 Attending review meeting at State Government level/SCR8 Image: Autom of the scheme of CCTNS Project. Miscellaneous Correspondence Image: Autom of the scheme of CCTNS Project. Image: Autom of the scheme of CCTNS Project. Image: Autom of the scheme of CCTNS Project. Image: Autom of the scheme of Parwal of Provisional Pension / D.C.R.G. and other Pensionary benefits / Final G.P.F. / U.L.S. etc. of natired employees and correspondence thereof. Calculation of Income Tax and submission of Returns there of. Maintenance of Service Books of I.P.S. Officers of S.P., Hdgrs. Charge Report of G.Os Correspondence regarding provision / Installation / shiftling / payment of bills of telephones of State Police Hdgrs. and looking after the maintenance of the | No | Name | | Office/Section | Junior to Branch | | |
| Image: CCTNS Project. Attending review meeting at State Government level/SCR8 Attending review meeting at State Government level/SCR8 Attending annual verification of expenditure at AG's Office. Attending annual verification of expenditure at AG's Office. Bala Krushna Hota, Inscription of expenditure at AG's Office. 19. Office Drawal of Pay and allowances and other personal claims like T.A. / L.T.C. / R.C.M. / various advances etc. of G.Os. And N.G.Os Yatindra Koyal, IGP(Prov.) Bala Krushna Hota, AIGP(Prov.) Debadutta Ranasingh , Establishme other Pensionary benefits / Final G.P.F. / U.L.S. etc. of netired employees and correspondence thereof. Calculation of Income Tax and submission of Returns there of. Maintenance of Service Books of I.P.S. Officers of S.P., Hdgrs. Charge Report of G.Os Correspondence regarding provision / Installation / shifting / payment of bills of telephones of State Police Hdgrs. and looking after the maintenance of the Attending after the maintenance of the | | | | | | | |
| Investigation Investigation Investigation 19. Office Establishme nt Drawal of Pay and allowances and other personal claims like T.A. / L.T.C. / R.C.M./ various advances etc.of G.Os. And N.G.Os Drawal of Provisional Pension JD.C.R.G. and other Pensionary benefits / Final G.P.F. / U.L.S. etc. of netired employees and correspondence thereof. Yatindra Koyal, IGP(Prov.) Bala Krushna Hota, AIGP(Prov.) Debadutta Ranasingh, Establishment Officer Image: Calculation of Income Tax and submission of Returns there of. Calculation of Income Tax and submission of Returns there of. Yatindra Koyal, IGP(Prov.) Bala Krushna Hota, AIGP(Prov.) Debadutta Ranasingh, Establishment Officer Image: Calculation of Income Tax and submission of Returns there of. Calculation of Income Tax and submission of Returns there of. Adiso (I.P.S. Officers of S.P., Hdgrs. Charge Report of G.Os Correspondence regarding provision / Installation / shifting / payment of bills of telephones of State Police Hdgrs. and looking after the maintenance of the Image: Calculation of the maintenance of the | | | | and the second | | | |
| AG's Office. Miscellaneous Correspondence 19. Office Establishme nt Draval of Pay and allowances and other provisional Vences etc. of G.O.S. And N.G.O.S. Drawal of Provisional Pension / D.C.R.G. and other Pensionary benefits / Final G.P.F. / U.L.S. etc. of retired employees and correspondence thereof. Yatindra Koyal, IGP(Prov.) Bala Krushna Hota, AIGP(Prov.) Debadutta Ranasingh , Establishment Officer Returns there of. Calculation of Income Tax and submission of Returns there of. Maintenance of Service Books of I.P.S. Officers of S.P., Hdgrs. Officer of G.O.S Charge Report of G.O.S Correspondence thereof. Correspondence regarding provision / installation / shifting / payment of bills of telephones of State Police Hdgrs. and looking after the maintenance of the | | | | | Service Service | | |
| Office Establishme nt Drawal of Pay and allowances and other personal claims like T.A. / L.T.C. / R.C.M. / various advances etc.of G.Os. And N.G.Os Drawal of Provisional Pension / D.C.R.G. and other Pensionary benefits / Final G.P.F. / U.L.S. etc. of natired employees and correspondence thereof. Yatindra Koyal, IGP(Prov.) Bala Krushna Hota, AIGP(Prov.) Debadutta Ranasingh, Establishment Officer Calculation of Income Tax and submission of Returns there of. Calculation of Income Tax and submission of Returns there of. Maintenance of Service Books of I.P.S. Officers of S.P., Hdgrs. Charge Report of G.Os Correspondence regarding provision / Installation / shifting / payment of bills of telephones of State Police Hdgrs, and looking after the maintenance of the Hors and booking after the maintenance of the | | | | | State Strates | | |
| Establishme nt personal claims like T.A. / L.T.C. / R.C.M. / various advances etc. of G.Os. And N.G.Os IGP(Prov.) AIGP(Prov.) Establishment Officer Image: Display the personal of Provisional Pension / D.C.R.G. and other Pensionary benefits / Final G.P.F. / U.L.S. etc. of netired employees and correspondence thereof. IGP(Prov.) AIGP(Prov.) Establishment Officer Image: Display the pension / D.C.R.G. and other Pensionary benefits / Final G.P.F. / U.L.S. etc. of netired employees and correspondence thereof. Image: Display the pension / D.C.R.G. and correspondence thereof. Image: Display the pension / D.C.R.G. and correspondence for the pension of Returns there of. Image: Display the pension / D.C.R.G. and correspondence for the pension of Returns there of. Image: Display the pension / D.C.R.G. and correspondence for the pension of Returns there of. Image: Display the pension / D.C.R.G. and correspondence regarding provision / Installation / shifting / payment of bills of telephones of State Police Image: Display the pension / D.C.R.G. and looking after the maintenance of the Image: Display the pension / Display the pe | 122 | | Miscellaneous Correspondence | | Production Constanting | Contract Contraction | English |
| other Pensionary benefits / Final G.P.F. / U.L.S. etc. of netired employees and correspondence thereof. Calculation of Income Tax and submission of Returns there of. Maintenance of Service Books of I.P.S. Officers of S.P., Hdgrs. Charge Report of G.Os Correspondence regarding provision / Installation / shifting / payment of bills of telephones of State Police Hooking after the maintenance of the | | Establishme | personal claims like T.A. / L.T.C. / R.C.M. / | | | | |
| Returns there of. Maintenance of Service Books of I.P.S. Officers of S.P., Hdgrs. Charge Report of G.Os Correspondence regarding provision / installation / shifting / payment of bills of telephones of State Police Hdgrs. and looking after the maintenance of the | | | other Pensionary benefits / Final G.P.F. / U.L.S. etc. of ratired employees and | | and the second | | |
| Officers of S.P., Hdqrs. Charge Report of G.Os Correspondence regarding provision / installation / shifting / payment of bills of telephones of State Police Hdqrs. and looking after the maintenance of the | | | | | | | |
| Correspondence regarding provision / installation / shifting / payment of bills of telephones of State Police Hdgrs. and looking after the maintenance of the | | | | | | | |
| installation / shifting / payment of bills of telephones of State Police Hdgrs. and looking after the meintenance of the | 1.25 | | Charge Report of G.Os | | | 1990年4月1日日日 | |
| | | | Installation / shifting / payment of bills of telephones of State Police Hdgrs. and looking after the maintenance of the | | | | |
| Correspondence on the EPABX System of | | | telephones of both Office / Residence. Correspondence on the EPABX System of | | Constant States | | |

921

Hierarchy of Officials dealing with the Section No Name Branch Office/Section Junior to Branch Next Junior Officer Head Officer/Section Head Correspondence relating to Broadband Connections of State Police Hdqrs. Maintenance of both Govt. / Private Cash Books. Correspondence relating to A.G's Audit and I.Rs. Maintenance of D.D.O's Current Account / R.T.I. Account of the P.I.O. In charge of the Record Room of State Police Hdqrs. Drawal of various Contingency Bills. Preparation of bills relating to various centrally purchased articles like Clothing / Web Equipments / R.C.Materials / Arms & Ammunitions/Modernization Grant/ Capital Outlay/Security Related Expenditure/Compassionate Grant/ etc. Maintenance of Budget Control Register. Submission of Monthly Expenditure Return. Maintenance of Service Books / Leave Accounts of G.Os. / N.G.Os (except of I.P.S. Officers). Submission of various Nomination Rolls relating to promotion / awards / Medals / Premature retirement board etc. of both G.Os.

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SI No Section

Works Assigned in Brief

and N.G.Os.

Sanction of G.P.F. of both G.Os. and N.G.Os.

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| SI | Section | Works Assigned In Brief | Hierar | chy of Officials dealing with | h the Section | |
|------|---------|---|----------------------------------|---|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | |
| 100 | | Grant of leave to both G.Os. and N.G.Os. | Constant Part - and | THE PARTY AND | CONTRACTOR OF STREET | |
| | | Submission of various returns Monthly Vacancy Statement / Annual Simplification Statement / Quarterly S.C. / S.T. Return etc. of State Police Hdgrs. | | | | |
| | | Correspondence regarding Staff Meeting / reply to various Parliament and Assembly Questions /submission of information relating to R.T.I. matters. | | The second | | |
| | | Drawal of arrear claims of N.G.Os. wherever required. | | | | |
| | | Correspondence relating to various Bank Loans / Syndicate Loans and recoveries thereof. | | | | |
| | | Miscellaneous Correspondence. | | | Here the second | |
| 目に | | Preparation of information under RTI Act. | | Part and an and an and | | |
| 8.81 | | Partiamentary Questions | | | A STATE OF THE PARTY OF | |
| | | Assembly question | All and the second | The same of the same first | Contraction of the second second | |
| 20. | OP | Proceeding matter of DSP/Addl. S.P/AC/DC/Commandant/IPS officers/FSS officers above scientific officer. | LALIT DAS, ADGP(Hdqrs.) | S.Praveen Kumar, IGP(Pers.) | Debl Prasad Mishra, Establishment Officer | |
| | | Enquiry of petitions received from Govt. or others | | 1955 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - 1965 - | | |
| Sec. | | IPS Civil List | | The second second second | | |
| 1 | | Training matters | | The second second second second second | | |
| | | All correspondence regarding transfer/posting and deputation of the Doctors | | and the faith | | |

| Section | Works Assigned in Brief | Hiera | rchy of Officials dealing with | the Section |
|---------|--|--|--|--|
| Name | A CARLES AND A CAR | Branch Office/Section Head | Next Officer Immediate Junior to Branch • Officer/Section Head | Name & Designation of Next Junior Officer |
| | Promotion of FSS officers to the rank of Dy. Director | | | |
| | Promotion of Jt. Director to Director | | | |
| | Promotion of DSP Handwriting Bureau to Addl. S.P Handwriting Bureau. | | | |
| | Correspondence relating to posting and training of IPS probationers. | | | |
| | All Court cases relating to Service conditions of Dy. Ss.P/Addl. S.P/AC/DC/Commandant/IPS officers/FSS officers above the rank of Asst. Director of FSS | | | |
| | Promotion of DSP to Addl. S.P. Addl. S.P. to S.P. (S), S.P. (S) to S.P. (SAG) in OPS Cadre/Asst. Commandant to Dy. Commandant/Dy. Commandant to Commandant/Commandant (S) to Commandant (SAG) in OAPS Cadre/Jr. Administrative Grade/Selection Grade and above | | | |
| | Gradation list of OPS/OAPS officer/Cadre Revision of IPS officers | | Carl Contra | |
| | Quarterly/Half yearly Cadre Return of IPS officers | | The All Parks | |
| | Representation of OPS/OAPS/IPS officers for promotion | | | and the second stands |
| | Counting of past Service | A PART AND | | |
| | Change of Cadre/Restructure of OPS/OAPS Cadre | | | |

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No

SI No

| | Works Assigned in Brief | Hierar | chy of Officials dealing with | the Section | | | | | | | | |
|-----------------|---|----------------------------------|--|--|--|--|--|--|--|--|--------------|--|
| Section Name | Works Assigned in Drivi | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | | | | | | | | |
| | Review of records of IPS officer | and the set | A CARGE AND A CARGE AND A | Start Starting Pro- | | | | | | | | |
| | Promotion of SPS officers to IPS | | A STATE OF A | | | | | | | | | |
| | Pay fixation of OPS/OAPS officers (AC/DC/Commdt/IPS officers/FSS officers above the rank of Scientific officers | | | | | | | | | | Salating (B) | |
| | Deputation of Group-A officers to outside the State | | | | | | | | | | | |
| | Deputation of A.O, F.A/PRO/Doctor/Lecture/Engineer | | | | | | | | | | | |
| | Annual Increments of the officers of DIGP rank and above | | and the level | | | | | | | | | |
| | Empanel of IPS officers or central deputation | | A CONTRACTOR OF | | | | | | | | | |
| | Appointment of Election Observer. | | And an and a second second second | | | | | | | | | |
| | Leave of OPS/OAPS/IPS/FSS officers | | The superior surface - the | | | | | | | | | |
| | Unutilized E.L | | and the second second | A ST LANDING STOLEN | | | | | | | | |
| | Correspondence regarding issue of NOC for passport | | a second second second | a contraction of | | | | | | | | |
| | Maintaining of all C.L/P.L/O.Lregister of OPS/OAPS/IPS officers | | a section land | Carlos States and | | | | | | | | |
| | Personal file of IPS officers | | The second state way and state | in the standard and the | | | | | | | | |
| | Correspondence regarding annual property statement of officers | | And the second sec | | | | | | | | | |
| | Correspondence regarding outstanding dues of G.Os | | - Barrista mara sami | a start web | | | | | | | | |
| | NOC to appear Various examinations of other Department /Organisation | | | | | | | | | | | |
| | Permission to G.Os for higher studies | A State State | | | | | | | | | | |

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No

Section Works Assigned in Brief Hierarchy of Officials dealing with the Section Name Branch Next Officer Immediate Name & Designation of Office/Section Junior to Branch Next Junior Officer Head Officer/Section Head Research/correspondence regarding Departmental Examination conducted by Board of Revenue Take part in T.V serials Requisition of stationary and over all charge of Diary and Dispatch. Transfer and posting of OPS/OAPS/IPS officers I.eDy.Ss.P/Addl. Ss.P/OPS Super Time Scale/Asst. Commdt./Dy. Commandant/Commandant/Commandant (Super Time Scale)/Commandant (Superior Administrative Grade/IPS officers Voluntary retirement Annual Retirement of Group-A officers Paper Adjustment of posting Deputation/Promotion to Sr. Time Scale of IPS officers Extension of joining time Maintaining of Service records of IPS/OPS/OAPS officers charge Report Register etc. Promotion of P.A to Private Secretary Promotion of Private Secretary to Sr. Private Secretary Posting of PWO, LPWO Correspondence regarding contractual appointment of OPS officers/law officers/Legal Advisor

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| 51 L | Section | Works Assigned in Brief | Hierard | hy of Officials dealing with | the Section | | | | |
|----------|-----------------|--|----------------------------------|--|--|---------------------|------------------|---------|--|
| SI No | Name | YULS Assigned in Stor | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | | | | |
| 25 | | Miscellaneous correspondence | S. Marker States | | AND RECORDER OF | | | | |
| | | Parliamentary Questions | | | NEW STATISTICS | | | | |
| | | Assembly question | | A ANT AND AND | | | | | |
| | | RTI reply | | | Sarat Chandra Sahoo, | | | | |
| 1. | PersI | Promotion of Constables to the rank of ASI of Police | S.Praveen Kumar, IGP(Pers.) | Subash Chandra Jamadar, | Section Officer | | | | |
| | | Training of OASIs | | AIGP(Pers.) | | | | | |
| | | State gradation list of ASIs of Police | | | | | | | |
| | | Transfer posting of ASIs of Police | | States And Sectors | Carlo Martine Station | | | | |
| | | Other conditions of service of ASIs of Police | | | | | | | |
| | | Recruitment/appointment of Group-D employees | | | 14. 前的一个 | | | | |
| | | Transfer/posting of Group-D employees | | and the set of the set of the | | | | | |
| | | Other conditions of service of Group-D employees | | | | | | の中の教育部の | |
| 1 | | Enquiry against Police personnel/ officers | | | | | | | |
| 100 | | Recruitment / Appointment of Sub-Inspectors of Police | | | | | | | |
| | | Training of Sub-Inspectors of Police | | | | | | | |
| | | Transfer and posting of Sub-Inspectors of Police | - | | | | phone aller said | | |
| | | Promotion of ASIs of Police to the rank of Sub-Inspectors of Police | | | | 19 - 19 - 19 - 19 P | | | |
| | S. Marsh | Training of DCSIs. | | The state of the s | | | | | |
| | Service Service | State Gradation list of Sub Inspectors of Police. | | | | | | | |

| Section | Works Assigned in Brief | Hiera | rchy of Officials dealing with | n the Section |
|---------|---|----------------------------------|--|---|
| Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation o Next Junior Officer |
| | Other conditions of service relating to Sub Inspectors of Police. | A. T. W. 199 | | |
| | Promotion of Sub Inspectors of Police to the rank of Inspectors of Police. | | | |
| | Transfer and posting of Inspectors of Police. | | Contraction of the second | Contraction and the second |
| | State Gradation list of Inspectors of Police. | | Second States | Station in the state of the state of the |
| | Other conditions of service relating to Inspectors of Police. | | and the first of the second | |
| | Recruitment/ Appointment of Constables in Districts. | | March And Street | |
| | Cadre Change of Constables. | | The second and all | |
| | Deputation of Constables to different deputationist organization. | | 1 States | |
| | Other Conditions of service of Constables of districts. | | | action of the |
| | Appointment under rehabilitation Assistance scheme. | | | |
| | Promotion of Constables to the rank of Lance Naik in Districts | | | |
| | Promotions of Constables to the rank of C.I. Havildar in Districts. | | | Lean Lake |
| | Promotions of Lance Naiks to the rank of Havildar in Districts. | | | |
| | Transfer/ Deputation of Lance Naiks/ Havildars of Districts. | | | |
| | Basic Training of Constables in districts. | | | |
| | DIC Course of training of Lance Naiks/ Untrained Havildars of Districts, | | | |

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| SI | Section | Works Assigned in Brief | Hierard | hy of Officials dealing with | |
|------|---------|---|----------------------------------|---|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| 28 | | State Gradation List of DIC passed Havildars. | | Charles Charles and the | |
| | | Other Conditions of service of Lance Naiks/ Havildars/ C.I. Havildars of Districts. | | | |
| 26 | | Conditions of service of OAPF. | William Marine | and the second se | North All |
| | | Engagement of SPO in Mobile Patrol in Twin Cities. | | | and the second |
| | | Deputation of Police Personnel up to the rank of Inspector to different Organisation outside Odisha Police. | Les de la | | |
| | | Disciplinary action against Inspectors and equivalent ranks | | | |
| | | Allegation against Inspectors and equivalent ranks | | C. Street St. | |
| | | Other conditions of service relating to Inspectors and equivalent ranks | | | |
| | | NHRC/OHRC Cases relating to Inspectors and equivalent ranks | | and the second second | |
| 121 | | Miscellaneous Matters | 10 38 32E | State State State | |
| 运动 | | Parliamentary Questions | | Designed and Shares and | Adde to the state |
| A Re | | Assembly Questions | And Participation of the | | A second second second |
| Nº4 | | RTI Matters | allen addition of the | | E. M. S. S. M. M. S. S. M. M. |
| 22. | PersII | Subedars and matters relating to their service conditions. | S.Praveen Kumar , IGP (Pers.) | Subash Chandra | Anjan Kumar Mohapatra, |
| | | Drawal of proceeding against the Subedars, passing final orders on the findings and compliance on OA Cases. | | Jamadar, AIGP(Pers.) | Establishment Officer |

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| Section Name | Works Assigned in Brief | Hlera | rchy of Officials dealing with | h the Section |
|-----------------|---|--|--|--|
| Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | Appointment, Training of Cadet Dy.Subedars, declaration of their results. Acceptance of their resignation counting of their past service, compliances to OA cases and other conditions of service. | | | |
| | All the cases relating to OA Cases/ W.P.s Grievance Petitions/ other service conditions of the Pipe Band Platcon of Battalions from the rank of Band Sepoy to Band Havildar Major. cadrel. | | | |
| | All the cases relating to OA Cases/W.P.s Grievance Petitions/ other service conditions of the Battalion MV Fleet from the rank of MT Sepoy to MT Subedar cadre. | • | | |
| | All the cases relating to OA Cases/W.P.s Grievance Petitions/ other service conditions of the Armourer cadre from the rank of Constable Armourer to Inspector Armourer cadre, | | | |
| | Matter's relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc. works on the Pipe Band Platoon of Battalions from the rank of Band Sepoy to Band Havildar Major. cadres. | | | |
| | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc. works on the Battalion MV Fleet from the rank of MT Sepoy to MT Subedar. cadres. | a a construction of the second s | | |

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SI No



| 11 | Section | Works Assigned In Brief | Hierarchy of Officials dealing with the Section | | | |
|----------------|---------|--|---|--|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | |
| | | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc, works on the Armourer cadre from the rank of Constable Armourer to Inspector Armourer, cadres. | | | | |
| | | Compliance to e-Abhijoga. | | 100000000000000000000000000000000000000 | | |
| | | Matters related to transfer/ Posting/ Promotion/ Proceeding/Recruitment/ OA Cases/ Grievance Petitions/e-Abhijoga and other service conditions of the Signals Cadre. | | | | |
| | | Matters related to transfer/ Posting/ Promotion/ Proceeding/Recruitment/ OA Cases/ Grievance Petitions/e-Abhijoga and other service conditions of the Handwriting Bureau Cadre. | | | | |
| and the second | | Matters related to transfer/ Posting/ Promotion/ Proceeding/Recruitment/ OA Cases/ Grievance Petitions/e-Abhljoga and other service conditions of the Photo Bureau Cadre. | | | | |
| 日本のなどの | | Matters related to transfer/ Posting/ Promotion/ Proceeding/Recruitment/ OA Cases/ Grievance Petitions/e-Abhijoga and other service conditions of the Finger Print Bureau Cadre. | | | | |

| SI | Section Name | Works Assigned in Brief | Hiera | rchy of Officials dealing with | the Partle |
|----|-----------------|--|----------------------------------|--|--|
| | Name | and a second large of | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Matters related to transfer/ Posting/ Promotion/ Proceeding/Recruitment/ OA Cases/ Grievance Petitions/e-Abhijoga and other service conditions of the Computer Cadre. | | Chicensection Head | |
| | | Matters related to transfer/ Posting/ Promotion/ Proceeding/Recruitment/ OA Cases/ Grievance Petitions/e-Abhijoga and other service conditions of the Boat Cadre. | | | |
| | | Matters related to transfer/ Posting/ Promotion/ Proceeding/Recruitment/ OA Cases/ Grievance Petitions/e-Abhiloga and other service conditions of the Club Operator/Attendant Recreation Club Cadre, | | | |
| | | Matters related to transfer/ Posting/ Promotion/ Proceeding/Recruitment/ OA Cases/ Grievance Petitions/e-Abhigga and other service conditions of the Press Cadre. | | | |
| | | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc, works on the Signals Cadre. | | | |
| | | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc, works on the Handwriting Bureau Cadre. | | | |

| NEXT REE | and the state of t | Hiorar | chy of Officials dealing with | the Section | No Name | No and the section |
|-----------------|--|----------------------------------|--|--|---------|--|
| Section Name | Works Assigned in Brief | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | | Various s |
| | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc. works on the Photo Bureau Cadre. | | | | | informatic Various s informatic Various s informatic |
| | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc, works on the Finger Print Bureau Cadre. | | Section of the West | | | Various s informatio Various s informatio |
| | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc, works on the Computer Cadre. | | | | | Recreatio Various s Informatio Various s |
| | Matters relating to Assembly Questions/ RTI Matters/compliance to Board. Section relating to promotion and other Misc, works on the Boat Cadre. | | | | | All the car Promotion Cases/ G |
| | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc, works on the Club Operator/Attendant Recreation Club Cadre. | | | | | Matters a FSL Cadr All the ca Promotion Cases/ G |
| | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc. works on the Press Cadre. | | | | | Matters a Squad Ca |
| | Various statements/ Relieve/Joining information of Signals Cadre. | | | | | |
| | Various statements/ Relieve/Joining information of Handwriting Bureau Cadre. | | | Page 37 of 52 | | |

| Section | Works Assigned In Brief | Hierar | chy of Officials dealing with | n the Section |
|---------|--|----------------------------------|--|---|
| Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation o Next Junior Officer |
| | Various statements/ Relieve/Joining information of Photo Bureau Cadre. | | 「見たな」と思想した。 | |
| | Various statements/ Relieva/Joining information of Finger Print Bureau Cadre. | | | |
| | Various statements/ Relieve/Joining information of Computer Cadre. | | and an allenter | |
| | Various statements/ Relieve/Joining Information of Boat Cadre. | | | The second second |
| | Various statements/ Relieve/Joining Information of Club Operator/Attendant Recreation Club Cadre. | | | |
| | Various statements/ Relieve/Joining Information of Press Cadre. | | | |
| | Various statements/ Relieve/Joining information of FSL/DDS Cadre posts. | | | |
| | All the cases relating to transfer/ Posting/ Promotion/ Proceeding/ Recruitment/ OA Cases/ Grievance Petitions/ e-Abhijoga/ RTI Matters and other service conditions of the FSL Cadre. | | | |
| | All the cases relating to transfer/ Posting/ Promotion/ Proceeding/ Recruitment/ OA Cases/ Grievance Petitions/ e-Abhijoga/ RTI Matters and other service conditions of the K-9 Squad Cadre. | | | |

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| 1 | Section | Works Assigned in Brief | Hierar | chy of Officials dealing with | the Section | No |
|---|---------|---|----------------------------------|--|--|----|
| | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | |
| | | All the cases relating to transfer/ Posting/ Promotion/ Proceeding/ Recruitment/ OA Cases/ Grievance Petitions/ e-Abhijoga/ RTI Matters and other service conditions of the Pigeon Cadre. | | | | |
| and a start | | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc. works on the FSL Cadre. | | | | |
| | | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc. works on the K-9 Squad Cadre. | | | A CONTRACT | |
| - NA | | Matters relating to Assembly Questions/ RTI Matters/compliance to Board Section relating to promotion and other Misc. works on the Pigeon Cadre. | | 2.747 | | |
| | | Besides, deputed to Assembly Section regularly at the time of Assembly Season/ Election. | | Contract and | | |
| | | Monitoring recruitment in the rank of Sepoys/Constables in OSAP Battalions/ OSAP (Special Security) Battalions/ India Reserve Battalions/ Special Security Battalion under Commissionerate of Police/ OISF/ Raising of Battalions. | | | | |

| SI | Section | Works Assigned in Brief | Hieran | chy of Officials dealing with | n the Section |
|--------|---------|---|----------------------------------|--|--|
| No | Name | and the second second | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Matter relating to service conditions of Sepoys/Constables up to the rank of Havildar Major in Battalions. | | | |
| 197.12 | | PMT Driving & Technical Cadre. | | | |
| | | Furnishing parawise comments on the OAs filed in the Hon'ble W.Ps filed in the Hon'ble High Court of Orissa filed relating to personnel/ Implementation of orders of Hon'ble OAT in OA Cases and passing final order in OA cases. | | | |
| | | Preparation of cadre rules in Battalions/ PMT Cadre. | | | |
| | | Reply to Assembly questions relating to Battalions. | | The second second second | |
| | | Reversion of Sepoys to District for appointment as Constables. | | penting in the series | South Contraction |
| | | Compliance to other section files/ Compliance to the minutes of the meeting of the Services Associations/ Reply under RTI up to the rank of Haividar Major. | | | and a second sec |
| | | Miscellaneous correspondence relating to grievance/e-Abhijoga and complaint | | | C. L. C. Starten and |
| | | Petititions in respect of Battalion Cadre posts upto the rank of Havildar Major of PMT Driving Cadre | | | |
| | | Petititions in respect of Battalion Cadre posts upto the rank of Havildar Major of PMT Technical Cadre | | | |
| 184 | | Beating the Retreat Ceremony. | | a state of the second state | S Manuel and the second |

| | Section | Works Assigned In Brief | Hierar | chy of Officials dealing with | | | | | | | | |
|------|---------|---|----------------------------------|--|--|--|--|---|---------|---------|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation o Next Junior Officer | | | | | | | |
| | | Miscellanious Correspondence | States and the second | | | | | | | | | |
| 3. | Policy | Creation of new Police Stations and up- gradation of Out Posts to Police Stations including G.R.Ps/Traffic Police Station. | LALIT DAS, ADGP(Hdqrs.) | Pratyush Diwakar, AIGP(Hdqrs.) | Bhabagrahi Sahoo, Establishment Officer | | | | | | | |
| | | Re-organisation of Police Stations boundaries in the State/. Fixation of territorial and operational jurisdiction of PSs/ Transfer of villages from the jurisdiction of one P.S. to another Police Stations | | | | | | | | | | |
| | | Up gradation of posts of OIC to that of IIC in P.Ss. | | | Contraction of | | | | | | | |
| | | Creation of Women Police Stations/Mahila & Sishu Desk/ Mahila Police Cell. | | San . Sec. 1 | and the second second | | | | | | | |
| 24 | | Correspondence in Energy Police Station. | | A CALL STATES | Company of Second | | | | | | | |
| | | Creation of Tourist Police Cell in the State. | | | Lange of the second | | | | | | | |
| | | Creation of Sub-Divisional Police Officer for the State. | | State 1 State of | | | | | | | | |
| | | All correspondence regarding Gram Rakhles i.e. enhancement of G.R. allowance/uniform allowance and filling up the vacant posts of Gram Rakhles. | | | | | | 1 | 1. de . | 1. de . | | |
| | | Creation of new OSAP Battalions/India Reserve Battalions/ Specialised India Reserve Battalions/OSAP (Special Security) Battalions in the State. | | | | | | | | | | |
| | | Sanction of Class-IV employees including part time menials. | | · · · · · · · · · · · · · · · · · · · | | | | | | | | |
| 2002 | | Creation of Hospital staff. | | | Participation of the states of | | | | | | | |

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| Section | Works Assigned in Brief | Hiera | rchy of Officials dealing with | the Section |
|-----------------|--|----------------------------------|--|---|
| o Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | Increase and decrease of staff of OSAP Battalions. | | Charles Alberta | |
| | Standardisation of OSAP Battalions | | | Contract de letter |
| | Increase of Ministerial staff of DGPO cadre & DPO cadre. | | | |
| | Expansion of Stenographer cadre. | | States and states in the | and the second se |
| | Increase in the strength of Ministerial staff of Special Branch. | | and the state of the | STATES. |
| 1 5 6 A & 2 T | Creation of posts for EOW/STF etc. | | | |
| | Creation of Special Police Officers for Kandhama/ Malkanagiri/ Koraput Rayagada in the State. | | | Se gest a |
| - Andrew Marten | Creation of ODRAF Units in the State. | | Contraction of English Party | BUILDER STREET |
| | Up gradation of posts of Lance Naik to that of Havildar in Districts/ Battalions. | | | S. S. States |
| | Creation of posts for Immigration Check Posts at International Air Port, Bhubaneswar/ Proposed Dhamara Sea port. | | | |
| | Creation of posts for Security coverage of Jails in the State. | | | A STATE STATE |
| | Action taken on the recommendation of Departmentally Related Standing Committee. | | | Constant of the second |
| | Creation of new Ranges/ Districts/Commissionerate System of Policing /Other Establishments. | | | |
| | Creation of posts for the D.I.Bs / D.C.R.Bs / Reserves / Magazines /P.C.R.Cell/ APR (SF)/LTR etc. | | | |

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| SI | Section | Works Assigned In Brief | Hierar | chy of Officials dealing with | the Section |
|--------|-------------|---|----------------------------------|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Creation of traffic staff for all districts. | Relevant and the | A CONTRACTOR OF THE | The second second second second |
| | | Creation of posts for N.H. / S.H. patrolling. | | COLONG STATE IN THE | |
| | | Creation of posts for the Police Training Institutes. | | in the second | |
| E E | | Creation of posts for Signal establishment. | | A Read AND STREET | |
| | | Creation of posts for S.F.S.L./ D.F.S.Ls./ RFSLs. | | | |
| | | Creation of additional posts for SOG/ SIW. | | to the strength and the | |
| | | Creation of posts for Finger Print /Hand Writing Bureau. | | 1 | |
| | | Creation of posts Crime Branch/DDS. | | | |
| | | Creation of posts for Special Branch. | | | |
| | | Creation of SPOs for Police Commissionerate. | | a second second second | |
| | | Creation of posts of Legal Advisor and Financial Advisor. | | | |
| | | Creation of posts of data entry operator in the State. | | C.T. Contraction | |
| | | Establishment of Control Room. | | a start a start a start | THE REPORT OF |
| | | Establishment of Social Media Monitoring Cell at State Police. | | | |
| Eist! | 10/10/10/10 | Opening of new Outpost/TOP/ Beat Houses. | | | 15 States and |
| | | Shifting of Out Posts/ Beat Houses from one site to another. | | | |
| Hereit | | Creation of posts for check gates. | | | Part of the second second |
| | | Creation of posts for PMT Establishment. | A REAL PROPERTY OF | | |
| 20 | | Work plan. | | | Alexa A C Steam M |
| | | Mise. Correspondences for all district establishment and Table List. | | | |

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| 51 | Section | Works Assigned In Brief | Hierarchy of Officials dealing with the Section | | | |
|----|--------------|---|---|---|---|--|
| No | Name | - | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | |
| | | Government Orders and Instruction. | Street Street | | Sector and the sector can | |
| | | Police Arrangement of Fairs and Festivals | | | | |
| 2 | | Miscellaneous Correspondence | | | | |
| 4. | P.R. (RTI) | Advertisement/Notice | Yeshwant K | Rabinarayan Behera . | Surendra Nath Parida, | |
| | Cell | Tender | Jethwa, | Addl.,S.P. | PRO | |
| | | Message on Newyear Greetings | ADGP(L&O) | | | |
| | | Projection of Good Work done by Police | | | | |
| 2 | | Indian Police in Service of the Nation-Website (Martyrs) | inter- | | 1. A. A. | |
| | | Purchase of Newspapers | | | | |
| | | Aunction Sell of Old News Paper | | Manual Constant State | and the state of the | |
| | | Governer's Speech/ AAR/ White Paper | | | | |
| | | E-Office Project | | | | |
| | | Press News Services | | are the second second second | in the second | |
| | | Goodwill Messages of DGP | | | | |
| 1 | | Publication of Odisha Police News Letter | | and the state of the | | |
| | | Miscellaneous Matters | | | | |
| | Carline 1 | RTI | | Contraction of the Contract Train | | |
| | 1000 | Appeal | | | | |
| | | Appointement of FAA/PIO/APIO in SP Headquarter Cuttack | | San San Asia | | |
| | 意:1127.4 | Circular of Government order (RTI) | | South and the second second second second | | |
| | | Bill Payment to Luminous Infoways for disclouser of RTI in Odia | | | | |
| | | Auunual Report on the Impementation of RTI Act- 2005 | | | | |
| | Sports. Cell | Organisation of different State Police Sports & Games Championship. | LALIT DAS, ADGP(Hdgrs.) | Sports Officer | Mohammad Shahid Jabbar, Section Officer | |

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| ction | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | | | |
|-------|--|---|--|--|--|--|
| ne | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | | |
| | Organisation of All India Police Sports & Games Championship. | | | | | |
| | Organisation of different Sports & Games Coaching Camps. | | PERSONAL PROPERTY. | Providence - 2 | | |
| | Participation of Odisha Police Sports & Games teams in All India Police Championship | | Start game a star | States for Sone in the second | | |
| | Govt. Allotment to conduct/participation of various sports & games. | | | | | |
| | Sparing of Odisha Police Sportspersons to participate/conduct in different tournaments. | | and a state of the second | R. Coldina | | |
| | Appointment of Meritorious Sportspersons in Odisha Police. | | The second state of the second | The state of the | | |
| | Correspondence with different Sports Association. | | | | | |
| | Correspondence with All India Police Sports Control Board, New Delhi on different Sports matter. | | is the second states | | | |
| | Out of Turn Promotion to Odisha Police Sportsperson. | | | | | |
| | Contribution towards Sports fund. | | The second second second | and the second second | | |
| | Annual Visit of Police party to Hot Spring Ladakh, J & K. | | and the second second second | | | |
| | Permission for Odisha Police Sportspersons to Undergo different sports & games Course organized by SAI & other sports Association. | | | | | |
| | Purchase of Sports Articles for conducting different Sports & Games and Development of Sports Infrastructures. | | | | | |

| SI | Section | Works Assigned In Brief | Hierarchy of Officials dealing with the Section | | | | |
|------|-----------|---|---|--|--|--|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | | |
| 2-14 | E ARMAREN | Miscellaneous Correspondence. | | | Concerte the second second second | | |
| 26 | ST Cell | Supply of various Statistics | Yeshwant K | Pratyush Diwakar, | Pradeep Kumar Behera. | | |
| | | Maintenance of force register & related work. | Jethwa, | AIGP(Hdgrs.) | Assistant Section Officer | | |
| | | Annual Establishment Review Certificate All Election Budget. | ADGP(L&O) | | | | |
| | | Monthly vacancy statement in respect of all ranks of Odisha Police Organisation. | | A Company | | | |
| 100 | | Quarterly return on SC /ST Employees. | | | | | |
| 1.0 | | Submission of data on various aspects of Odisha Police Organisation to SCRB annually for onward transmission to BPRD. | | | | | |
| | | Submission of data to SCRB for publication of Crime in India by NCRB, | | | | | |
| | | Submission of vacancy position on SRE Districts | | | | | |
| | | Assembly and Parliament files. | | | | | |
| | | Parliamentary Questions. | | | | | |
| | | Information relating to staff strength of Odisha Police Organisation for publication of White Paper. | | | | | |
| | | ST Cell Reply to Assembly Questions | | | | | |
| 3 | | Miscellaneous Correspondence | | ten and the second states of | No. of the second second | | |
| | | Preparation of information under RTI Act. | | | | | |
| 7. | Supply | Vetting the tender documents | Yatindra Koyal, | Bala Krushna Hota, | Alekha Chandra Behera, | | |
| | | holding of purchase committee | IGP(Prov.) | AIGP(Prov.) | Section Officer | | |
| 1 | | Forms & Stationary Seat of Supply Section. | | | | | |

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| Section | Works Assigned in Brief | Hieran | rchy of Officials dealing with | n the Section |
|---------|--|--|--|--|
| Name | and the second sec | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | Misc. Sanction towards purchase of different article of S.P Hdqrs. U/H Other Contingency. | | - Articles in the | |
| | Supply order and sanction of expenditure etc.) of different received from different Police Organisations except purchase file of PMT & Signal establishment | | | |
| | M.V Seat of Supply Section -Works relating to detailing of vehicles for various purpose, purchase and distribution of vehicles, Repair of vehicles, condemnation/ Auction of vehicles, purchase of MV TTBs. | | - 33 | |
| | Purchase and Distribution of Arms and Ammunitions, | | Part and Shi | |
| | Striking of Arms and Ammunitions, condemnation | | | |
| | Purchase file of tentage and RC material for Odisha Police (Purchase & Distribution) | | Section 2 | |
| | Purchase file of ODRAF | | | S |
| | Clothing Seat of Supply Section (Purchase and distribution of Clothing / Web equipments) and other works assigned as and when required. | | | |
| | Auction of Arms and Ammunitions | | here an an an and | Brandranet |
| | Detailing of Band. | | | |
| | Purchase files of equipments of State Police including distribution. | | with the starting | and the first of |
| | Purchase files of Signal Establishment including condemnation and auction of WT equipments. | de la companya de la | | |

| SI | Section | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | | |
|-----|-------------------|---|---|--|---|--|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer | |
| | | Misc. sanction towards purchase of different articles of District, Establishments, Bns. | | A CARLES AND A CAR | | |
| | | Miscellaneous Correspondence | | COMPLETE STREET CHERRY STREET | The state of the second | |
| | | Preparation of information under RTI Act. | | a design the second second second second | WE A STREET, | |
| | | Parliamentary Questions | | and the Part of the South of the Part of | And Action of the | |
| | Section Address | Assembly question | | Shake States in the states | The Contract of the | |
| 28. | Service(Trib | Courts Matter relating to Transfer and Posting | Yatindra Koyal, | Rabinarayan Behera . | Dharanidhar Nayak , | |
| | unal) | Recruitment | IGP(Prov.) | Addl., S.P. | Section Officer | |
| | | Disciplinary Proceedings | | | The second second | |
| | | R.A. Scheme | | | A Part of the second | |
| | A second | Pension | | | | |
| | C Envie 1966 | Pay & Allownces | | and the second states of the second | · 因此代数量2000年 | |
| | | Promotion | | | | |
| | | Punishment | | | | |
| | | Training | | | | |
| | u transfer and | Fixation of Inter-se-Seniority | | | | |
| | | Courts Matter relating to Service Conditions of Ministerial Cadre of State | | | | |
| | | Miscellanious Correspondence | | a construction of the second second | | |
| | al set of the set | Preparation of information under RTI Act. | | And the second second second second second | and the second se | |
| | | Parliamentary Questions | | Contraction and Contraction | Same and the second second | |
| 19 | | Assembly question | | CARL AND SUPPORT OF ST | | |
| 29. | Social Media | RTI File | Yeshwant K | Surendra Nath Parida. | Yashwanta Sethi, | |
| 10. | cell | Correspondence with BPR&D file | Jethwa, | PRO | Sub-Inspector | |
| 白漢 | ALC: NOT | Twitter Account Verification File | ADGP(L&O) | A STATE OF STATE OF STATE | | |
| | ST BASE | Uploading in Twitter/Facebook file | | | | |
| | an and a start | Twitter Grievance file | | | | |

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| 81 | Section | Works Assigned in Brief | Hierar | chy of Officials dealing with | |
|-----|----------------------|---|---|--|---|
| No | Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Miscellaneous Correspondence. | | | |
| 30. | Verification Cell | Verification of Monthly Expenditure made by different Police Organisation of Odisha Police | Bipin Bihari Rath, Financial Advisor | Manaswini Sahu , Accounts Officer | Kailash Chandra Mishra Establishment Officer |
| | | Venification of expence under head Railway warrants | | | |
| | | Submission of reconcilation report (Monthly) to A.G. Audit. | | | |
| | | Miscellaneous correspondence | | | |
| | | Preparation of information under RTI Act. | | | |
| | | Partiamentary Questions | | | |
| | | Assembly question | | | _ |
| 31. | Wolfare | All payments relating to OPR & W Fund / Sports Fund and Police Kalyan Mandap Fund. | LALIT DAS, ADGP(Hdqrs.) | Rabinarayan Behera , Addl., S.P. | Ajit Kumar Mishra, Section Officer |
| | | Correspondence regarding recovery of O.P.R&W Fund advance. | | | |
| | | Maintenance of O.P.R&W Fund Cash Book. | | | 1 |
| | | Maintenance of Grant-In-ald Cash Book. | | | |
| | | Maintenance of Provincial Sports Fund Cash Book. | | | |
| | | Maintenance of Police Kałyan Mandap Fund Cash Book. | | 1.1.2 | |
| | | Maintenance of OPR & W Fund advance Register. | 1 | | |
| | | Maintenance of Advice Slip / R.C Books / vouchers etc, relating to OPR & W Fund, Sports Fund and Police Kalyan Mandap Fund. | | | |

| Section | Works Assigned in Brief | Hieran | rchy of Officials dealing with | h the Section |
|---------|--|----------------------------------|--|--|
| Name | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | Maintenance of Cheque Register / Draft Register etc. | | 1000 Sec. 10 | age and a second |
| | Observation of Odlisha Police Formation Day & Selection of State Level Cash Award / Best Battation / DGP's Disc to the Police personnel/ Late Bhramanabar Sahu Bravery Award and R.M Pathalk Bravery Award / Honour to Retire Police personnel etc. | | | |
| | Award of RiK. Padhi Memorial Scholarship to Poliob childran prosecuting P.G Level Course and Award of Dr. Priti Bajpal Memorial Scholarship to the Pelice girl student. | | | |
| | Organisation of All Odisha Police Family Welfare Exhibition. | 8. La 🐁 | | dias the de |
| | Organisation of "KARUNA" Cemp for distribution of relief to flood / Cyclone victims from OPR&W Fund. | | | |
| | Payment of salary / remuneration to the school teachers etc. under FWC, Tulasipur, Cuttack. | | | |
| | Correlapondence on Petrot Pump / Subsidiary Police Canteen / Police Kalyan Mandap / Police Schools / FWC / Transit House / Ablash Bhawan / Police Bhawan etc. | | | |
| | Construction of different welfare project. | · · · · | | |
| | Payment of Compassionate Grant to the NOK of deceased Police personnel. | | Sugar a st | |
| | Compassionate Grant to the injured persons during Naxalite encounter. | | | |

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| SI No | Section Name | Worke Assigned in Brief | Hierarchy of Officials dealing with the Section | | |
|----------|-----------------|---|---|--|--|
| | | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Correspondence on payment of contributory Death relief to the deceased Police personnel. | | | |
| | | Half yearly contribution to O.P.R&W Fund. | | | |
| | | Correspondence on sanction of Obsequies allowance. | | | |
| | | Holding of O.P.R&W Fund Committee Meeting and preparation of proceedings and taking further follow of action. | | | |
| | | Observance of Commemoration Day on 21st. October and correspondence thereon. | | | |
| | | Observance of Martyr's Day on 30th January / Anti-Terrorism Day on 21st May / Sadbhavana Diwas on 20th August / Rashtriya Ekta Diwas (National Unit Day) on 31st October / Sambidhan Diwas on 26th November | | | |
| | | Correspondence on observation of Badakhana in the eve of Odisha Police Formation Day. | | | |
| | | Correspondence regarding various Statements pertaining to Welfare Section. | | | |
| | | Sanction of Green Card Allowance and Correspondence thereon. | | | |
| | | Correspondence on Paying Homage to Martyr's during different O.L.A session. | | | |
| | | Material Required for White Paper in respect of Welfare Section. | | | |
| | | Sanction of Madical Advance from O.P.R&W Fund and correspondence thereon. | 2. 14 | | |

| SI | Section Name | Works Assigned in Brief | Hierarchy of Officials dealing with the Section | | |
|----|-----------------|---|---|--|---|
| No | | | Branch Office/Section Head | Next Officer Immediate Junior to Branch Officer/Section Head | Name & Designation of Next Junior Officer |
| | | Correspondence regarding sanction of journey beyond to state for treatment purpose. | ALCA: | Section States | |
| | | Sanction of Medical Advance of Police personnal for treatment at Govt, level. | | | |
| | | Assembly Questions related to Welfare Section. | 1 | 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | |
| | | Monthly Statement of Dist./Bn. Unit Wetfare Fund. | Š., | | |
| | | Correspondence on proceedings of the Dist/Bn. Welfare Fund Committee Meetings. | | Part in the second | |
| | | Miscellaneous sanction from OPR&W Fund such as Law charges, Sports & Games advance etc. | | | |
| | | Correspondence regarding Health Insurance Scheme for Police personnel. | | | |
| | | Miscellaneous correspondence | 1.40 | C. Such | 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 |
| | | Preparation of information under RTI Act. Partiamentary Questions | | | 1. and 1. and 1. |

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