

POLICE CIRCULAR ORDERS No. 127

Subject—Issue of cloth to the tailors for stitching uniforms

Issue of cloth to the tailors for stitching uniforms.

Instances have come to notice of loss of cloth due to the negligence of Sergeant in charge of Clothing Stores is not properly accounting the cloth when the tailor makes over the finished garments. To guard against any further loss a bound register with the headings as shown below should be maintained with immediate effect. This register will be opened for check by all Inspecting Officers including audit parties.

Date	Name of Contractor/ Tailor	Quantity and particulars of cloth issued	Purpose for issue (Number of items to be stitched indicating sizes, specifications, etc.)	Rate of cloth required for each variety of uniform	Total quantity of cloth required for each item of uniform to be stitched	Signature of Contractor/ Tailor
1	2	3	4	5	6	7
Number of stitched uniform received. indicating sizes. etc.		Committee reference with date	Signature of receiving officer	Whether bills paid	Remarks (Whether the cloth issued has been utilised in full)	
8		9	10	11	12	

(Previous Police Circular Order No. 5 of 1959)