

**POLICE CIRCULAR ORDER NO. 195**

Consequent upon the reorganisation of the District Police Office an extra staff consisting of 50 Accountants 56 Assistant Accountants, and 90 L.D. Clerks were sanctioned by the State Government in Government Order No. 2285/P dated 20-8-65 to cope with the increased workload relating to (1) Bill, (2) Budget, (3) Forms and Stationary and (4) Establishment. Considering the volume of the workload for various items of work, it is ordered that of the total number of clerks  $\frac{1}{4}$  th will be attached to the Establishment and the remaining clerks should be utilised for the Bill, Budget, Forms and stationery sections. In the District Police Administration, certain work relating to Establishment is dealt with in the District Police Offices and certain matters in the Reserve Office. So the extra staff sanctioned for Establishment should be distributed between the D.P.O. and the Reserve Office, on 50 : 50 basis. The district-wise strength of extra ministerial staff sanctioned by Govt. and its distribution for Establishment matters between the D.P.O. and the R.O. should be as follows :

Sl. No.	Name of the District	Acctt.	Asst. Accountant.	L.D.C.	Total	1/4th of total staff for Estt.	Estt. Staff for DPO and RO on 50:50 basis. approx	DPO	RO
1.	Cuttack	9	9	13	31	$7\frac{1}{4}$	4		3
2.	Puri	7	7	11	25	$6\frac{1}{4}$	3		3
3.	Balasore	3	4	7	14	$3\frac{1}{4}$	2		1
4.	Mayurbhanj	2	3	4	9	$2\frac{1}{4}$	1		1
5.	Sambalpur	6	6	8	20	5	3		2
6.	Dhenkanal	2	3	6	10	$2\frac{1}{2}$	1		1
7.	Balangir	2	3	4	8	2	1		1
8.	Kalahandi	2	2	4	8	2	1		1
9.	Phulbani	1	2	4	7	$3\frac{1}{4}$	1		1
10.	Ganjam	6	4	5	14	$3\frac{1}{4}$	2		2
11.	Koraput	5	7	10	22	$5\frac{1}{2}$	3		2
12.	Keonjhar	2	2	4	8	2	1		1
13.	Sundargarh	2	3	5	10	$3\frac{1}{4}$	1		1
14.	Rourkela	2	3	5	10	$3\frac{1}{4}$	1		1

The ministerial staff earmarked for the Reserve Office should be Assistant Accountants who will be responsible for maintenance of service records (such as writing of original and duplicate service books) only and in case the required number of Assistant Accounts will not be available, equal number of L.D. Clerks should be diverted from the D.P.O. to the Reserve Office. The concerned S.Ps. should ensure its smooth working in consultation with the respective Range D.Is.G.

This will take effect from 1-9-1970.

B. B. Mishra, IP  
Inspector Genral of Police, Orissa, Cuttack.

Due to rapid expansion of the Orissa Police during the last few years, it was considered necessary to increase the sanctioned strength of the Reserve Office to cope with the increased volume of work. The proposals already submitted by the Ss.P. for increase of staff in the Reserve Offices have been dropped owing to acute financial stringency of the State Government. In order to cope with the increased workload in the reserve Offices of the districts, some of the ministerial staff as shown in the Police Circular Order may be diverted to the Reserve Office with effect from 1-9-1970 in view of the fact that the extra staff sanctioned for the D.P.Os. on account of establishment work was based on the workload of both Reserve Office and District Police Office take together.

Sd/-

A.I.G. of Police, Orissa, Cuttack.