



STATE POLICE HQRS. ODISHA, CUTTACK.

POLICE CIRCULAR ORDER NO: 368/2017 DATED: 21.6.2017.

SUBJECT: Raising of Odisha Swift action Force (OSAF)

(1) Aims and Objectives of Raising the Odisha Swift Action Force :-

It has been felt necessary to raise 3 Coys. of Odisha Swift Action Force (OSAF) in Odisha Police on the lines of Rapid Action Force of Central Reserve Police Force to perform duty during serious Law and Order , Communal Riots, Religious Festivals and any other internal security situation requiring their deployment.

(2) Character of the Force :-

- (i) **A composite character** should be given to this force by regrouping and reconstituting the personnel in the Armed Police.
- (ii) Care should be taken to induct into the force, mature people who display qualities of tact and direction while dealing with people and who can inspire confidence among them by their actions.

(3) Administration of the Force :-

The force will remain under the administrative control of ADGP, SAP. Mobilization of OSAF will be made by State Police Hqrs.

(4) Effective utilization of the Force :-

The Swift Action Force would essentially be utilized as per direction of D.G & I.G of Police to tackle Communal Riots and other serious riots like situations. Generally, it would be deployed for short spells, where after it should return to its camp. The prolonged deployment of this force at any particular place should be avoided under all circumstances. It can also be deployed to deal

with internal Security duties, other than riots for short spells as may be directed by D.G & I.G of Police.

With low response time for deployment, the OSAF should intervene in the crisis situation in a quickest possible manner so as to instill confidence among the people. The **Standard Operating Procedure (SOP)** to be adhered to by OSAF is attached as **Annexure-A**.

While deployed on duty, each OSAF COY will be provided with Rupees Five Thousand (Rs 5000/-) for contingency expenditure.

The equipment provided to the OSAF Coy. should be maintained well and should be replaced from time to time.

The force should achieve **zero response** time to overpower rioters and miscreants and should be effective in dealing with the situations quickly. **Zero response** time means the transit time to reach the place where action is to be taken after receiving the information.

(5) Composition :-

The composition of 1 coy of OSAF including support staff and women component will be as follows.

SL. NO.	RANK	STRENGTH
1	Dy. Commandant/ADDL SP	01
2	Asst. Commandant/DSP	02
3	Inspector (Women)	01
4	Subedar	02
5	Dy. Subedar	04
6	S.I (W)	02
7	Hav. Major of Battalions	04
8	Havildar of Battalions	13
9	Sepoy / Constable of Battalions	68
10	Constable (W)	12
11	Driver Havildar	06

12	Asst. Driver	04
13	Constable (Communication)	03
14	Cook	03
15	Water Carrier	02
16	Dhobi	01
17	Barber	01
18	Sweeper	01
	Total per Coy.	130

At least half a Platoon in each Company of the OSAF should comprise women Officers and personnel so that they can deal more effectively with situations where the force faces women demonstrators or where it has to carry out searches in the houses.

(ii) There would be a Nursing Assistant in each Company of the Force.

Total strength for 3 COYs of OSAF: 390

Creation of new posts is not felt necessary to raise 3 Coys. of Odisha Swift Action Force (OSAF) at this point. The personnel of OSAF will be inducted by drawing personnel from different Battalions and District Police on deputation. As regards Women personnel, they shall be drawn from Civil Police and OISF etc.

(6) Induction in to the Force :-

- (a) Personnel to OSAF will be inducted after conducting due screening test by a Screening Committee.
- (b) The modalities of the screening test are attached as **Annexure-B**.
- (c) Effort should be made to induct personnel from different regions and communities (religion) of the State to build up a cosmopolitan character of the force.
- (d) The Screening Committee will be constituted with the following, to be nominated by ADGP, SAP to select executive personnel up to the rank of Assistant Commandant for their induction in Odisha Swift Action Force.
 - (i) I.G.P / D.I.G.P, (SAP) -Chairman
 - (ii) 02 Dy. Commndt. - Members
 - (iii) 01 Doctor - Member

- (iv) 01 Psychologist - Member
- (e) The Dy. Commandant of OSAF will be nominated by ADG, SAP.
- (f) ADG, SAP will issue the deputation orders up to the rank of Subedars and equivalent ranks after successful completion of training.
- (g) Other non-executive personnel will be posted by ADG, SAP.
- (h) The Police personnel selected by the screening Committee will undergo specialized training for a duration in a training center as decided by DGP.
- (i) State Police Hdqrs. will issue deputation orders in respect of Deputy Commandant, Assistant Commandant and Civil Police component, on the proposal of ADG, SAP.

(7) Eligibility:-

- (i) The personnel should be physically fit and should have good service record. Personnel with competence in sports would be given preference .
- (ii) The Sepoys / Constables must have completed five years of service from the date of their joining and should not be above 30 years of age.
- (iii) Havildars promoted through PO -288/90 and Government Resolution-49700 are eligible for induction. They should not be above 35 years of age.
- (iv) Havildar Majors should not be older than 40 years of age and Dy. Subedars / S.I. (W) should not be above 35 years of age.
Age should be calculated as on 1st of January during the year in which screening test is held.
- (v) With a view to keeping the force perpetually young & effective, there should be a periodic rotation of Officers & other personnel and the maximum tenure of Officers & other personnel should be five years.
- (vi) Care should be taken to induct in to the force, mature people who display qualities of tact & direction while dealing with people & who can inspire confidence among them by their action.
- (vii) A composite character should be given to this force by regrouping and reconstituting the personnel in Armed Police, and Civil Police too as regards to women personnel.

Personnel deputed to OSAF will continue for five years and will be repatriated to their parent units after completion of the deputation period. However DGP can extend their deputation by another year subject to their satisfying the age limit.

ADG, SAP can repatriate any personnel back to their parent cadre prematurely if the person is involved in a criminal case, serious misconduct or his/her performance is found unsatisfactory.

(9) Training:-

The personnel of OSAF should undergo constant training round the year if they are not deployed on duty to keep them in good health and spirit.

i) The police personnel after being selected by the screening committee will undergo specialized training for a duration of four weeks in 6th OSAP BN Cuttack/BTI Burla or any other training center/ Battalions having the OSAF company. The TOT trained personnel on crowd control will impart the training. They can also be deputed to CRPF Training Centres for training. The training syllabus of four weeks is enclosed as **Annexure- C**.

ii) Each member of the force shall be trained in first-aid & each riot control team should have first-aid equipment & resuscitation equipment so that emergent first-aid could be provided to the victims.

There would be a nursing assistant in each company of force.

iii) Each member of the force should be trained in firefighting & each Company should be equipped to deal with fire accidents cause by electric short circuit or by chemicals.

iv) There would be an Officer in the rank of Deputy Commandant at Company Hdqrs who would be responsible for giving full attention to the intensive & extensive training of the force personnel.

v) There should be constant training round the year whenever they are stationed to ensure that the force achieves zero response time to overpower rioters miscreants & should be effective in dealing with situations quickly. Zero response time means the transit time taken after receipt of information & reaching place where action to be taken.

vi) **Behavioral attitude:-** The force personnel should be well educated in Directive Principles of State Policy enshrined in the Constitution of India. They have to be specially trained in behavioral and attitudinal aspects of their duties to enable them to rise above caste and communal biases. Non-partisan behavior as sine-qua-non of their conduct must be assiduously inculcated in them. They should also be given sensitivity training through specially designed modules so that they could effectively deal with mob situations and with situations where they have prolonged contact with the people. When not deployed, the force personnel should be given intensive training to develop cohesion among themselves.

(10) Composition of OSAF COY :-

(i) COMPANY HQRS.

	RANK	STRENGTH
	Dy. Commandant	01
	Havildar	01
	Sepoy	06
	Driver Havildar	06
	Asst. Driver	04
	Constable (Communication)	01
	Cook	03
	Water Carrier	02
	Dhobi	01
	Barber	01
	Sweeper	01
	Total	27

(ii) There will be two teams in each Company for operational purpose. Each Team will be led by one Assistant Commandant with assistance of one Subedar and one Constable WT. Each team will have the following components:

SL NO.	RANK	STRENGTH		
		Riot Control Element (wing)	Tear Smoke element (wing)	Firing element (wing)
1	Dy. Subedar	01		01
2	Hav. Major	01	01	
3	Havildar	04	01	01
4	Sepoy	24	03	04
	Total	30	05	06

(iii) Women Team :-

Women Inspector-1, SI (women)-2, Constables (women)-12 **Total-15**

The composition of the COY can be changed from time to time as per requirement, by the DGP.

(11) Equipment:-

All executive personnel will be issued with body protectors, helmets, sheen guards. In addition to this, the following equipment shall be provided to different elements as per scale as noted against each:

(i) Riot Control Element :-

(a) Poly Carbonate Lathi & Poly Carbonate shield- To all Riot Control Elements.

(b) Baton 02.

(ii) First Aid Equipment :- Each member of the Force should be trained in First Aid and each riot control team should have First Aid equipment, resuscitation equipment, so that emergent First Aid could be provided to the victims.

(iii) Tear Smoke element :-

Gas gun -3, Short Range Cell- 15, Long Range Cell- 15, Rubber Bullet- 24, 3 Way Grenade- 06, Single Way Grenade-12, Stun Grenade- 02, Dye Marker Grenade-2, Respirator- 2 .

(iv) Firing element :-

Pistol-1, Anti-riot gun-2, Personal weapon- AK-47 Rifle/ INSAS Rifle/ SLR Rifles, B.C cartridge-10, Rubber Pallet-10 rds. each, Ammunition-20 rounds each, 9MM ammunition- 10 rounds each.

Assistant Commandant and Subedar will carry Pistol and 20 rounds of ammunitions.

Women component will also be equipped like that of riot control element.

(12) Transport :-

The following vehicles shall be provided to each OSAF Company as per the following scale for the conveyance of the Officers and personnel.

- (i) Bolero/ TATA Sumo-3:- (Dy. Commandant and Asst. Commandants)
- (ii) Portable Fire Tender -01
- (iii) Water Canon -01
- (iv) Vajra Vehicle mounted with multiple launcher-01
- (v) 52 Seated Bus -03
- (v) Truck -01
- (vi) Motor Cycle -03

Each light vehicle in Odisha Swift Action Force should be fitted with Loud Speakers and Search Lights.

(13) Location :-

The Swift Action Force companies will be located in the following places.

- (i) 6thBn. OSAP, Cuttack : 01 Company
- (ii) 5th Bn. OSAP Baripada to be stationed at Balasore Reserve Office. : 01 Company
- (iii) 4thBn.OSAP, Rourkela : 01 Company

The location of the COYs can be changed by DGP as per the requirement from time to time, depending on the prevailing circumstances, in the State.

(14) Pay and Allowances

- (a) Pay and allowance of the personnel of Odisha Swift Action Force will be drawn in their respective parent unit.
- (b) Funds on different heads for OSAF will be allotted to the Commandants of the Battalion, where the OSAF is located to meet the day to day expenditure incurred for the maintenances of OSAF, by State Police Hqrs.

(15) LOGO

1. The OSAF flag will be of Red colour with the Logo prominently placed. The size of the flag will be as per existing practice in Odisha Police.
2. The Arms Badge of OSAF will be of elliptical shape with height 6.5 cm and width 6 cm and it will have the Logo on a Dark Blue background and Royal Blue in centre portion in between the Olive Branches .
3. The Olive Branches, the running Cheetah and National Emblem (Ashok Stambha) will be Golden in color.

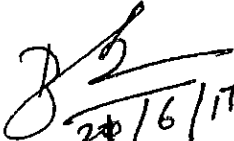
4. The centre color of the Logo will be Dark Blue with outer encircling background in Dark Blue colour.

(16) UNIFORM

The following uniform items will be provided to all the executive personnel of OSAF :

- (a) Dark Blue (Black Blue) colour overall full sleeves with OSAF written on back in White colour 05 pairs in 05 years.
- (b) Name Plate (embroidered in Golden thread on Blue coloured cloth): one per uniform set
- (c) Leather Shoes Black (full anklet) with PU sole: one pair per annum.
- (d) Jungle Boot PU Sole (Black Colour) 01 pair in 03 years
- (e) Web Belt Nylon (Black colour).
- (f) Cap:- Navy Blue Barat Cap with OSAF Logo Cap Badge 01 No. per year.
- (g) Winter Coat (Dark Blue colour with OSAF written on back in White colour): life period 01 No. for 08 years.
- (h) Black color Socks: 02 pairs per year.
- (i) Shoulder Badge embroidered in Gold coloured thread: one set per uniform.
- (j) OSAF Arms Badge: one per uniform.
- (k) Whistle with Blue colour cord (line yard): two whistles with indefinite life and one cord per uniform set.
- (l) Rain Coat Dark Blue colour with OSAF written in White colour on the back: life period three years.

The OSAF personnel will get other kit items as per their entitlement as applicable to their rank.


24/6/17
**D.G. & I.G. of Police,
Odisha, Cuttack.**
