

## POLICE CIRCULAR ORDER No. 82

It is observed that the district/establishments while comming up with their proposals for the 'Write off' of the ordnance stores lost, damaged or declared unserviceable, submit sketchy and incomplete reports without furnishing full particulars as to the date of purchase of the store, the circumstances leading to such loss, damage or unserviceability, etc., and fixing responsibility. This result in unnecessary correspondence and delay.

Committee  
reports on  
lost,  
damaged or  
unservice-  
able  
ordnance  
stores.

It is, therefore, impressed on all officers that in future the proceeding of the committees held on any loss, damage or unserviceable ordnance stores should contain a fully history of the case touching on all the points raised above.

These instructions should be strictly followed in future.

Manual Reference

.. Rule 1107

(Previous Police Circular Order No. 1 of 1954)