

POLICE CIRCULAR ORDER No. 85

The following instructions are issued for the guidance of all concerned :—

Report of
cognizable
offences in
Police out-
posts.

When information of a cognizable offence is given orally at an out-post the officer-in-charge shall record it in the Station Diary and forwarded by the quickest means a copy thereof to the police-station for institution of a case, at the same time directing the complainant to appear at the police-station. If the information is given in writing, the report in original shall similarly be sent to the police-station for recording of F.I.R., a gist being entered in the Station Diary. Complaints written by persons other than the complainants/informant should generally be discouraged.

(Previous Police Circular Order No. 4 of 1954)