

POLICE ORDER No. 192

Measure for
expeditious
disposal of
pension
cases.

It has been brought to my notice that several pension cases are still pending in the district and other establishments in spite of repeated instructions urging on their expeditious disposal. The following orders are therefore laid down and should be strictly adhered to.

1. Matters relating to pension of retired of deceased Police Officer and men should be dealt with by the S. P./H. O. himself.

2. In every case in which the pension or gratuity is not likely to be sanctioned within one month after retirement or death, the Accountant-General should be requested to sanction anticipatory pension or D. C. R. G., as the case may be, as laid down in Article 922, C. S. Rs. Thereafter the final pension and gratuity should be sanctioned most expeditiously in any case not later than 6 months from the date of retirement/death. A quarterly Special Report in the following form should be submitted to me in each individual case of delay exceeding six months.

Quarterly Pension Special Report for I/II/III/IV Quarter 19

- (i) Name of incumbent
- (ii) Date of birth
- (iii) Date of appointment
- (iv) Date of retirement or death
- (v) Reasons for pending
- (vi) Steps taken to expedite disposal

S. P. H. O.

3. Service Books of all police officers and men including ministerial officers, who have completed 54 years of age or 25 years of service, should invariably be submitted by each establishments to the Audit staff during the latter's visit to each such establishment for purposes of Audit. To each Service book should be attached the history of service drawn in the appropriate form. The Auditor should examine each such Service Book *alongwith* the history of service and point out irregularities, if any which require rectification for purposes of pension and D. C. R. . G. The head of the office should take steps to rectify all such irregularities forthwith.

4. Every police officer and men on completion of 56 years of age or 28 years of service should send an intimation to the S. P.H./O. of his district/establishment intimating the date on which he will attaing 57 years of age or complete 30 years service so as to enable his case to be examined well before his retirement.

5. Every police officer or men on completion of one year of service, should furnish his nomination for D. C. R. G. and family pension in prescribed forms to his S. P./H. O. and submit revised nominations whenever any contingency arises for changing earlier nominations.

6. Under P. M. Rule 95 (b) the O. I. C. of a P.-S. is required to submit a prompt report about the death of any police officer or men on leave residing within his jurisdiction. Along with this report, he should also obtain and submit to his S. P. an application from the widow or any other elder member of the deceased's family for the pensionary benefits together with list of members of the family with their names, age and relationship to deceased.

The O. I. C of a P.-S. should also promptly report to his S. P. the death, within his Jurisdiction, of any retired police personnel within five years of their retirement and in each such case obtain from the elder surviving member of the deceased's family, an application for the residential pensionary benefits and submit the same to the S. P. without delay.

(Previous Police Order Reference No. 11 of 1964)