

## POLICE CIRCULAR ORDER NO. 243/82

### Handing over case records while proceedings on transfer from P.Ss/O.Ps.

Instances have come to notice in which Investigating Officers, even after their relief from the Police Stations on transfer, did not hand over case records to their successors. In some cases, even prolonged correspondence did not prove useful. Such conduct on the part of the I.Os is irregular and highly objectionable. In a number of instances it has been seen that deliberate failure to hand over case record was motivated by *mala fide* considerations.

2. In view of the extreme importance attached to the timely and correct handing over of case records, it is hereby ordered that Ss.P. should ensure that before an officer is relieved from a Police station or an Out Post on transfer to any other place, all case records and other Police-station documents and registers are brought up-to-date and handed over to the successor. Circle Inspector should be personally present at the Police Station whenever officers hand over and take over charge to ensure that the rit and contents of this Circular Order are carried out without exception.

3. Any lapses of the instructions contained in this P.C.O. will be seriously viewed and not only the concerned Sub-Inspector but also the Circle Inspector will be taken to task and suitable disciplinary action initiated.

Sd/  
Director-General of Police,  
Orissa.