

**Police Circular Order No-363/2016**

**Sub: Amendments of Police Circular Order No-362/2016 regarding fixation of time lines for delivery of Services under Citizen Portal & deposit of fees under head of Govt. accounts.**

In partial modification to Police Circular Order No-362/2016 regarding fixation of time lines for delivery of Services under Citizen Portal the following amendment are inserted in Col-4 of SL No-6,9 & 10.

Existing Provision of Col-4 of PCO-362/2016			Modification of provision of Col-4 of PCO-362/2016		
Sl. No.	Name of Police Services	Fees to be charged	Sl. No.	Name of Police Services	Fees to be charged
6	Request for Character Certificate	No fees for C/A (Character & Antecedent) verification for employment in Govt service as per PMR-92. However fees of Rs. 50/- shall be charged for C/A (Character & Antecedent) verification of Private Persons as per Home Dept. Letter No. 41509 D&A Dtd 10.09.2009.  The fees received shall be deposited under the Head of Account "XXIII-Police-Other Miscellaneous-Fees and Fines"	6	Request for Character Certificate	No fees for C/A (Character & Antecedent) verification for employment in Govt service as per PMR-92. However fees of Rs. 50/- shall be charged for C/A (Character & Antecedent) verification of Private Persons as per Home Dept. Letter No 41509 D&A Dtd. 10.09, 2009  The fees received shall be deposited under the Head of Account "0055-00-103-0014-02024-000"- Collection of receipts towards Fees, Fines and Forfeitures
9	Request for Tenant Verification	No fees for Govt.Organizations. Rs.50/-for Private Persons  The fees received shall be deposited under the Head of Account "XXIII-Police-Other Miscellaneous-Fees and Fines"	9	Request for Tenant Verification	No fees for Govt Organizations. Rs.50/-for Private Persons  The fees received shall be deposited under the Head of "0055-00-103-0014-02024-000"- Collection of receipts towards Fees, Fines and Forfeitures

10	Request for Employees Verification	No fees for verification of Govt. Employees. However fees of Rs.50/- shall be charged for verification of Non-Government Employees. The fees received shall be deposited under the Head of Account "0011-Police Other Miscellaneous-Fees and Fines"	10	Request for Employees Verification	No fees for verification of Govt. Employees. However fees of Rs.50/- shall be charged for verification of Non-Government Employees. The fees received shall be deposited under the Head of Account "0055-00-103-0014-02024-000"- Collection of receipts towards Fees, Fines and Forfeitures
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All the provisions mentioned in Remark Column of PCO-362/2016 will remain unaltered.

The above fees structure shall come into force with effect from its date of issue.

*[Handwritten Signature]*  
19/7/16

Director General & Inspector General of Police  
Odisha, Cuttack

Memo No.

3074 /SCRB-CCTNS

Date-23.07.2016

Copy Forwarded to:

- > All District SsP including SsRP Rourkela/Cuttack/DCsP Cuttack/Bhubaneswar/SsP CID, CB.
- > Commissioner of Police, Bhubaneswar-Cuttack/ Director Intelligence/ Addl. DGP Communication/Addl. DGP SAP/ Addl. DGP HRPC /IG of Police, Railways/IGP CID CB / Director BPSPA/ / Director SFSL/ IGP Operation / All Range IsGP/DIsGP/ /Supply Section SP Hdqrs.

For information and immediate necessary action.

*[Handwritten Signature]*  
(Rajesh Kumar)

Director & IG of Police,  
State Crime Records Bureau  
Odisha, Bhubaneswar