

**POLICE CIRCULAR ORDER No. 73**

**SUBJECT—Recording of brass numbers in the front page of the Service Books of Constables.**

At present the brass numbers of constables are written at random at any place on the front page of their Service Books, leading to great confusion in reference at times. In the last conference of Superintendents of Police, it has been decided that entries relating to the name and brass number of the Constables should be made on a piece of paper pasted on the front page in the following manner :

Recording of brass number in the front page of the S. Bs. of constables.

NAME . . . . .

HOME DISTRICT . . . . .

No. . . . . Dist. . . . . Form . . . . . To. . . . .

No. . . . . Dist. . . . . Form . . . . . To. . . . .

No. . . . . Dist. . . . . Form . . . . . To. . . . .

and so on.

2. The Superintendents of Police/heads of establishments are requested to give effect to the decision in respect of the existing personnel and in future also. Moreover this should be brought to the notice of Gazetted Officers at Headquarters, who will insist on this at the time of handling the S. Bs.

Manual reference

Rules 1040 (c) and 1070

(Previous Police Circular Order No. 7 of 1953)