ODISHA POLICE
STATE HEADQUARTERS
CUTTACK.

No. / Min., Dated: .11.2019.

To
Deputy Director & Deputy Secretary
(Advertisement), I & PR Department,
Government of Odisha, Bhubaneswar.

Sub: Publication of Advertisement for re-engagement of retired Private
Secretary / Personal Assistant / Senior Stenographers for Odisha Police.

Sir,

In inviting a reference to the subject cited above, I am directed to send
herewith “Draft Advertisement” both in soft copy and hard copy (in duplicate)
for publication in 03 (three) leading Odia daily News Papers and 2 (two) English
daily News Papers in all Editions latest by 07.11.2019 for wide publicity.

Editors of the concerned News Papers may please be requested to send
the relevant News Papers containing the Advertisement for record and
reference.

Yours faithfully
Sd/-
I.G. of Police (Personnel)
Odisha, Cuttack.

Memo No /Min., Dtd: .11.2019
Copy along with copy of Draft Advertisement forwarded to the P.R.O.,
State Police Headquarters, Odisha, Cuttack for information and necessary
action.

I.G of Police (Personnel)
Odisha, Cuttack.

OD 39579

Copy to Inspector I.T. Cell, S.P. Hdqrs. Cuttack for information and
necessary action. She is requested to upload the advertisement and relevant
documents in Odisha Police Website.

www.odishapolice.gov.in
Email - sphqrs.odpol@nic.in

Buxi Bazar, Cuttack-753001
Fax No.0671-2304354.
Advertised for re-engagement of retired Private Secretary/Personal Assistant/Senior Stenographers on contractual basis for Odisha Police.

Applications are invited from the retired Private Secretaries/ Personal Assistants/Senior Stenographers for 10 (ten) posts on re-engagement basis in the State Police Headquarters, Odisha, Cuttack for a period of 01 (one) year on contractual basis or till the vacancies are filled up, whichever is earlier. This re-engagement will be as per terms and conditions laid down in the guidelines relating to engagement of retired Government servants issued vide G.A Department Resolution No. 23750/Gen., dated 27.08.2014.

1. The engagement shall be made in transparent manner for 01 (one) year initially.
2. The performance of the Officers is to be reviewed periodically and documented at least once in a quarter.
3. Their monthly remuneration is to be fixed as per Finance Department O.M. No.7022/F., dated 17.03.2018.
4. Candidates interested to be re-engaged shall apply to the Inspector General of Police (Personnel), Odisha, Cuttack, in the given Format by Registered Post which should reach at State Police Headquarters, Odisha, Buxi Bazar, Cuttack on or before 20.11.2019.
5. The selection will be governed by the procedure and rule laid down in G.A. Department Resolution No. 23750/Gen., dated 27.08.2014 and Home Department letter No.47813/D&A, dated 30.10.2019.
6. Details of Postal Address of Inspector General of Police (Personnel), Odisha, Cuttack, Application Form and related Government Resolution are available in Odisha Police Website: www.sphqrs.odpol@nic.in

I.G. of Police (Personnel)
Odisha, Cuttack.
APPLICATION FORM FOR RE-ENGAGEMENT OF RETIRED PRIVATE SECRETARIES /PERSONAL ASSISTANTS / SENIOR STENOGRAPHERS ON CONTRACTUAL BASIS.

1. Name of the Applicant :

2. Father's Name :

3. Date of Birth :

4. Educational Qualification :

5. Date of Retirement :

6. Post held at the time retirement :

7. Pay Level under ORSP Rules, 2017 at the time of retirement:

8. Present Address :

9. Permanent Address :

10. Work experience (May attached separate sheet):

11. Contact details
   i. Mobile No:
   ii. Email ID:

Place: Signature of the Applicant

Date:
GENERAL ADMINISTRATION DEPARTMENT

RESOLUTION

The 27th August, 2014

Subject: Comprehensive Guidelines relating to engagement of retired Government servants.

The engagement of retired officers is at present being governed by the guidelines issued by the Government in General Administration Department Resolution No. 19637/Gen. dated the 30th June, 1999. According to these stipulations no proposal for re-engagement of any retiring/retired functionary shall be considered in any circumstances except in certain specified cases as laid down in the said Resolution. The situation, in the meantime has undergone a drastic change. On account of delayed recruitment for various unavoidable reasons most of the Government establishments have inordinate workload on the remaining staff. On the basis of the above consideration certain Departments of Government have obtained orders of the Government in the past to engage retired Government servants temporarily on contractual basis for different spells with different remuneration and terms and conditions on obtaining concurrence of Finance Department wherein the prescribed upper age limit for engagement was not uniform.

After careful consideration of the above situation and with a view to ensure a uniform principle it has been decided by the Government that the Departments of Government, while taking decisions for engagement of retired persons having professional excellence in Government assignments, shall follow the following principles to engage the retired Government servants on contractual basis.
1. Applicability:—

These guidelines shall apply to officers to be re-employed to such posts/services as may be decided by the Government from time to time.

2. Eligibility Conditions:—

(i) Officers who have retired from Government service on attaining the age of superannuation and below the age of sixty five years having good service records and are physically fit shall be eligible to be considered for re-employment.

(ii) Officers against whom departmental proceedings or criminal cases are contemplated/ pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.

3. Selection Process:—

(i) Selection of persons will be made through open advertisement.

(ii) There shall be a Selection Committee as may be decided by the appointing authority for the post/ posts required to be filled up by re-employment.

4. Tenure, Terms and Conditions:—

(i) The re-employment shall be made initially for a period of two years and can be extended for subsequent period of two years with spells of one year each subject to satisfactory performance up to a total period of four years not beyond the age of sixty-five years of age in any case or till the posts are filled up by regular process whichever is earlier.

(ii) Re-employed officers will be entitled to pay and other allowances as determined by the Administrative Department/Appointing Authority with the concurrence of the Finance Department.

(iii) Re-employed officers shall be governed by the provisions of Odisha Government Servants' Conduct Rules, 1957 and shall be liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under the Odisha Pension Rules, 1992.

(iv) The re-employment can be terminated at any time by the respective appointing authority due to unsatisfactory performance of any of the re-employed officer by giving one month
notice. On the contrary if any re-employed officer desires to resign he shall do so by giving one month’s written notice to the competent authority.

5. Retention of Government Quarters: —
As provided in the Resolution No 19637/ Gen. dated the 30th June, 1999, during the period of the contract appointment the appointee may be accommodated in Government Quarters, subject to the availability, provided he pays normal rent as applicable to a Government servant occupying Government accommodation.

6. Overriding effect: —
The provisions of this resolution will supersede all previous executive instructions of the Government pertaining to re-employment of retired persons. This Resolution shall come to force with effect from the date of publication in Odisha Gazette.

ORDER
Ordered that the Resolution be published in the Extraordinary issue of the Odisha Gazette. Ordered also that copies of the Resolution be forwarded to all Departments of Government / all Heads of Departments / all Collectors / Registrar, Odisha High Court, Cuttack / Registrar, Odisha Administrative Tribunal / Special Secretary, Odisha Public Service Commission / Secretary, Odisha Staff Selection Commission / Secretary, Odisha Sub-ordinate Staff Selection Commission, Bhubaneswar.

By Order of the Governor

N. CHANDRA
Special Secretary to Government
GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. Pen- 73/18 F.

Dated 17.03.2018

OFFICE MEMORANDUM

Sub:- Fixation of consolidated remuneration on engagement of the retired Government Servant.

The fixation of re-employment pay of pensioners is guided by Finance Department Office Memorandum No. 5554/F., dated 16.02.2012 and Guidelines relating to re-employment of contractual basis with consolidated remuneration is guided by Finance Department Office Memorandum No. 8852/F., dated 12.03.2012.

2. Now after careful consideration Government have been pleased to supersede the aforesaid Memoranda and have decided to fix the consolidated remuneration on engagement of the retired Government servants in the following manner.

3. On engagement, the retired Government servant will avail remuneration only in consolidated manner as per prescribed remuneration structure attached to the Level in the Pay Matrix as given in table below:

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Levels under ORSP Rules, 2017</th>
<th>Consolidated Remuneration (per month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>15, 16 &amp; 17</td>
<td>Rs.42,000/-</td>
</tr>
<tr>
<td>(2)</td>
<td>11, 12, 13 &amp; 14</td>
<td>Rs.30,000/-</td>
</tr>
<tr>
<td>(3)</td>
<td>5, 6, 7, 8, 9 &amp; 10</td>
<td>Rs.13,000/-</td>
</tr>
<tr>
<td>(4)</td>
<td>1, 2, 3 &amp; 4</td>
<td>Rs.6,500/-</td>
</tr>
</tbody>
</table>

The above remuneration on engagement of retired Government servants is excluding the Pension and T.I. which he/ she avails.
4. There may be requirement of expertise and talent of specialised nature on certain occasion for a particular purpose and specific tenure. The Government in such exceptional circumstances may go for engagement of suitable retired Government Servants. In such exceptional cases, the quantum of the remuneration may be decided on a different principle. The terms of engagement and the remuneration in such exceptional cases will be determined and finalised only on prior concurrence of the Finance Department.

5. Prior concurrence of Finance Department in all cases will be obtained before any engagement and in subsequent engagement order is issued. The order must state the UOR No. of the Finance Department in each occasion.

6. The Office Memorandum is not applicable to the Allopathic Doctors & Teachers who have been engaged after their retirement as separate orders to be issued by the H & F.W. Department after concurrence with Finance Department. It will also not apply to the engagement of retired Government servants in the constitutional/statutory post and to any Commission as ordered by Government from time to time.

7. The Fixation of remuneration on engagement of retired Government servants shall come into force with effect from 01.10.2017. Re-employment pay/remuneration fixed earlier shall accordingly be revised as per this Office Memorandum.

(T. K. Pandey)
Principal Secretary to Government
Memo No. 7093 /F., Dated. 17.03.2018

Copy forwarded to All Departments of Government / All Heads of Department/ All Revenue Divisional Commissioners/ All Collectors/ Principal Secretary to Governor, Odisha, Bhubaneswar/ Principal Secretary to Chief Minister, Odisha/ Secretary to Member, Board of Revenue, Odisha, Cuttack/ Secretary to Rajya Sainik Board, Odisha, Bhubaneswar/ Secretary to Odisha Legislative Assembly / Director General, Gopabandhu Academy of Administration, Bhubaneswar/ Principal, Secretariat Training Institute, Bhubaneswar / Director, Madhusudan Das Regional Academy of Financial Management, Bhubaneswar / All District and Sessions Judges/ All Treasury Officers of District Treasuries and Special Treasuries/ All Sub-Treasury Officers/ A.G (A&E), Odisha, Bhubaneswar/ Senior D.A.G., Orissa, Puri/ Manager, Reserve Bank of India, Public Accounts Department, Bhubaneswar for information.

Under Secretary to Government

Memo No. 7094 /F., Dated, 17.03.2018

Copy forwarded to all Officers / All Branches of Finance Department for information and immediate necessary action.

Under Secretary to Government

Memo No. 7095 /F., Dated, 17.03.2018

Copy forwarded to the President, Odisha Retired Government Employees Association, Plot No.30, Goutam Nagar, BBSR - 751014 for information.

Under Secretary to Government
Memo No. 7026 /F.,

Dated, 17-03-2018

Copy forwarded to the Head of Portal Group, I.T. Centre, Secretariat, Odisha for information and necessary action.

He / She is requested to launch this Office Memorandum on fixation of Pay on re-employment of pensioners after implementation of recommendations of the Fitment Committee constituted by the State Government on the basis of recommendations of the 7th Central Pay Commission in the Website (www.odisha.gov.nic.in/ finance/index.htm) of Finance Department for General Information.

Under Secretary to Government
Government of Odisha
Home Department

No. 47812/D&A, Bhubaneswar, dated 30-10-2019
HOME-DA1-APMT1-0006-2019

From,
Shri M.K. Singh,
Under Secretary to Government

To,
D.G. & I.G. of Police, Odisha,
Cuttack

Sub: Proposal for re-employment of retired Stenographers of Odisha State Police Headquarters, Cuttack

Ref: State Police Headquarters Letter No. 32905/Min dt. 16-09-2019 and No. 34311/Min dt. 24-09-2019

Sir,

Inviting reference to letters on the subject cited above, I am directed to say that Government after careful consideration have been pleased to allow for re-engagement of 10 (Ten) retired government personnel of Stenographer Cadre on contractual basis for a period of one year or till the vacancies are filled up, whichever is earlier as per terms and conditions laid down in the guidelines relating to engagement of retired government servants issued vide erstwhile G.A Department Resolution No.23750/Gen. dated 27-08-2014.

The monthly consolidated remuneration of these personnel may be fixed as per Finance Department O.M No.7022/F. dated 17-03-2018.

This has been concurred by Finance Department in File No. FIN-GS1-CADRE-0026-2019.

Yours faithfully

[Signature]
Under Secretary to Government

Memo No. 47814/D&A, dated 30-10-2019
Copy forwarded to Under Secretary to Government, Finance (GS-I)
Department for favour of information.

[Signature]
Under Secretary to Government